

**TOWNSHIP OF BLAIRSTOWN
REGULAR COMMITTEE MEETING
MUNICIPAL BUILDING
Wednesday, December 12, 2012, 7PM**

A G E N D A

Regular meeting begins at 7:30 pm or immediately following Closed Session, whichever comes last.

OPENING; ROLL CALL

FLAG SALUTE

SUNSHINE STATEMENT

Notice of this meeting has been sent to two newspapers of general circulation in which notice was given of the date, time, place and general agenda in accordance with the Open Public Meetings Act.

CLOSED SESSION – Possible purchase of municipal property; Possible sale of municipal property

RESULTS OF CLOSED SESSION

PUBLIC COMMENT – up to 5 speakers/3 minutes each

MINUTES

November 7, 2012 – Regular Meeting Minutes (Mr. Seal absent)

Motion to approve/amend by _____, 2nd _____.

December 4, 2012 – Special Meeting Minutes

Motion to approve/amend by _____, 2nd _____.

CONSENT AGENDA INCLUDING RESOLUTIONS

- 1 – R.2012-121** Authorization to Pay Bills
- 2 – R.2012-122** Redemption of Certification of Sale No. 2012-13
- 3 – R.2012-123** Authorization to Refund Overpayment on B2001, L1.03Q
- 4 – R.2012-124** Authorization to Refund Overpayment on B203, L 11 and 11Q
- 5 – R.2012-125** Authorizing Tax Foreclosure
- 6 – R.2012-126** Approval of Supplemental Change Order #1 for North Warren Regional School District Safe Routes to School Project (Revised)
- 7 – R.2012-127** Approval of Supplemental Change Order #3 for North Warren Regional School District Safe Routes to School Project
- 8 – R.2012-128** Authorization to Transfer 2012 Unexpended Balance of Appropriation
- 9 – R.2012-129** Authorization to Transfer Funds
- 10 – R.2012-130** Authorization to Cancel Grant Monies
- 11 – R.2012-131** Appointment of Fund Commissioner

- 12 – R.2012-132 Appointment of Risk Management Consultant
- 13 – R.2012-133 Cancellation of Reserve Accounts and Unexpended 2012 Budget Appropriations

Motion to approve by _____, 2nd _____ Roll call vote.

DEPARTMENT REPORTS

- Clerk – October and November Reports
- Finance – October and November Finance and Fuel Reports
- Police Department – September and October Reports
- Tax Collector – October and November Reports
- Municipal Court of North Warren – September and October Reports
- Warren County Health Department – October 5th and November 9th Reports

Motion to accept by _____, 2nd _____.

UNFINISHED BUSINESS

- 1 – Service Electric Cable TV –SECTV is preparing draft ordinance for franchise renewal
- 2 – Hazardous Obstructions at Blairstown Airport – Mr. Benbrook to contact State regarding map
- 3 – Review of Recreation Ordinance – Fair Share Reimbursement

COMMITTEE CORRESPONDENCE for information and possible action

- 1 – from Morris, Downing & Shered, LLP, re: North Warren Board of Education Application for Revision to Approved Resolution Dated July 12, 2011
- 2 – from Blairstown Environmental Commission, re: Resolution Regarding Hydraulic Fracturing
- 3 – from John Kerkendall, requesting permission to farm 60 acres of the Gorab property

GENERAL CORRESPONDENCE (See attached sheet)

FROM THE TOWNSHIP ATTORNEY

FROM THE TOWNSHIP CLERK

FROM THE TOWNSHIP COMMITTEE

COMMITTEEMAN LANCE

Subcommittee Member of: Finance (primary)
 Public Safety – Dep. Police Commissioner
 Water Department (alternate)

Liaison to: Open Space Committee
 Public Education – Blairstown Elementary
 Historic Preservation Committee

COMMITTEEMAN MACH

Subcommittee Member of: Public Safety (Police Commissioner)
Finance (alternate)
Small Cities/COAH
Service Electric Cable TV

Liaison To: Environmental Commission
County & Municipal Officials
Blair Academy

COMMITTEEMAN SEAL

Member of Land Use Board – Class III

Subcommittee Member of: Water Department
Buildings & Grounds/Streets & Roads (alternate)
Recreation Committee

Liaison to:

COMMITTEEMAN SHOEMAKER

Member of Land Use Board – Class I

Subcommittee Member of: Personnel

Liaison To: Buildings & Grounds/Streets & Roads
Public Education – North Warren Regional High School
Fire and Ambulance

MAYOR ANDERSON

Subcommittee Member of: Public Welfare/Municipal Alliance
Senior Citizen Advisory Committee
Inter-Municipal Government
Office of Emergency Management
Construction, Subcode, Zoning

FROM THE PUBLIC

ADJOURNMENT

General Correspondence
December 12, 2012

1) NJ State – League of Municipalities

- a) re: Sandy Recovery – I. New Information on Voting for Displaced Citizens; II. Consumer Protection Information
- b) re: Photo Spread on Your Hurricane Recovery Efforts
- c) re: FEMA Announces Transitional Sheltering Assistance Availability Inform Your Residents and Hotel/Motel Operators
- d) re: I. NJ DEP Issues Emergency Order Easing Infrastructure Repair Permit Requirements Following Hurricane Sandy; II. Water Usage Restriction Update
- e) re: I. Disaster Assistance from the Small Business Administration; II. Christie Administration Conference Call on Small Business Administration; II. Christie Administration Conference Call on Small Business Assistance
- f) re: NJ State Contract – Debris Removal and Cleanup
- g) re: I. Use of Snow Removal Trust Funds for Hurricane Sandy; II. Governor, Lieutenant governor Announce Business Assistance Services
- h) re: Invitation to Intergovernmental Conference Call, Hurricane Sandy Response and Recovery Update
- i) re: I. State can Provide Temporary Inspectors; II. Waiving of Construction Inspection Fees; III. Division of Local Government Services Provides Information on Protecting Access to Financial Markets for Cash Flow Stability and Rebuilding
- j) re: “Executive Leadership Training for Mayors and Council Presidents” Training Program
- k) re: Congress Meets Next Week Urge Action on Compromise
- l) re: “Orientation for the Newly Elected; Re-elected or Experienced” Training Program
- m) re: NJLM Seminar – Hurricane Sandy Aftermath Part One – A Look at the Risk Management, Utility Response, and Municipal Budgeting
- n) re: Holiday Displays
- o) re: Department of Banking and Insurance Schedules Community Outreach for Tomorrow
- p) re: Sandy Recovery Updates – I. Department of Education Launches Hotline for Families Displaced by Sandy; II. Governor Requests Federal Fisheries Disaster Declaration
- q) re: Free Webinar Addresses Safety Issues Related to Hurricane Sandy Clean-up Efforts
- r) re: Reminder – Send Photos and Write-up on Hurricane Recovery Efforts
- s) re: Important Seminar Announcement – Hurricane Sandy Response and Recovery
- t) re: Appellate Division Release Decision Regarding Attorney’s Fees Under the Common Law Right of Access to Public Records
- u) re: 2012 Hiring Our Heroes – Veterans Rebuild New Jersey
- v) re: Newly Elected Officials
- w) re: S-2 Amended by Senate Budget and Appropriations Committee Now Heads to Senate Floor
- x) re: League Professional Development Seminar – The Fundamentals of Procurement Cards and Local Public Contracts Law
- y) re: Register Now – 21st Annual Mayors’ Legislative Day: February 26, 2013
- z) re: Honor and Remember Flag Bill Signed
- aa) re: Mayors Hurricane Sandy Survey
- bb) re: Housing and Urban Development Listening Sessions
- cc) re: S-2 Shared Services Bill Threatens to Penalize Taxpayers, Recent Amendments Weaken Management Reforms (Sample Resolution Posted)
- dd) re: 2012 Mayors Legislative Priority Survey
- ee) re: League Files Supreme Court Amicus Brief on Verizon v. Hopewell
- ff) re: Two New Local Finance Board Rule Proposals
- gg) re: League Professional Development Seminar – Budget Updates
- hh) re: League Professional Development Seminar – The Fundamentals of Procurement Cards and Local Public Contracts Law
- ii) re: Shared Services Bill Threatens to Penalize Taxpayers, Recent Amendment Weaken Management Reforms

- jj) re: Senate Budget Committee Meeting in East Rutherford on Monday, December 3, 2012
- kk) re: Opposition to Concurrence with Governor's Conditional Veto of A-3096, Permits Municipal Court Conditional Dismissal Program
- ll) re: Senate Voting Record on S-2 Concerning Shared Services
- mm) re: Legislative Bulletin, November 2012
- nn) re: Update of Cancellation of 97th Annual League Conference
- oo) re: Updated Guidance on Affordable Housing Trust Fund Dollars
- pp) re: A-2753 Would Direct Payment of Energy Taxes Directly to Municipal Government, Assembly Committee Releases Bill to End State Diversion of Energy Tax Receipts

2) Federal Offices
None

3) NJ State Offices

- a) Dept. of Environmental Protection
 - i) To M. Repasky, re: 550-gallon #2 Heating Oil Underground Storage Tank System, Unrestricted Use – No Further Action Letter, B701, L4.16
 - ii) To C. Pagano, re: 550-gallon #2 Heating Oil Underground Storage Tank System, Unrestricted Use – No Further Action Letter, B803, L12.12
 - iii) Re: Suspected Hazardous Substance Discharge Notification, 33 Millbrook Stillwater Road
 - iv) Freshwater Wetland General Permit No. 18, to JCP&L, B302, L1
 - v) FWGP16 Habitat Creation/Enhancement Permit to A. Gross, B1802, L1305
 - vi) Re: Delaware Bay Shellfish Beds to Reopen at Sunrise on November 12, 2012, Decision by NJDEP on More Beds Expected Soon

4) Warren County

- a) from Warren County Public Information Dept., re: Federal Disaster Aid Temporary Employment Program
- b) from Warren County Dept. of Public Safety, re: Applicant Briefing on Sandy, November 15, 2012
- c) from Warren County Board of Taxation, re: 2012 Added/Omitted Abstract of Ratables
- d) from Warren County Solid Waste Advisory Council, re: November 1, 2012 Agenda

5) Blairstown Township

- a) Approved Minutes of Land Use Board, October 15, 2012

6) Other

- a) From Crew Engineers, Inc., re: Business Opportunities for 2013