

**TOWNSHIP OF BLAIRSTOWN  
REGULAR COMMITTEE MEETING  
MUNICIPAL BUILDING  
Wednesday, April 10, 2013 7PM**

**A G E N D A**

*Regular meeting begins at 7:30 pm or immediately following Closed Session, whichever comes last.*

**OPENING; ROLL CALL**

**FLAG SALUTE**

**SUNSHINE STATEMENT**

Notice of this meeting has been sent to two newspapers of general circulation in which notice was given of the date, time, place and general agenda in accordance with the Open Public Meetings Act.

**CLOSED SESSION – COAH/Possible Contract Negotiation**

**RESULTS OF CLOSED SESSION**

**PUBLIC COMMENT – up to 5 speakers/3 minutes each**

**MINUTES**

March 13, 2013 –Regular and Closed Session Meeting Minutes

Motion to approve/amend by \_\_\_\_\_, 2<sup>nd</sup> \_\_\_\_\_. Roll call vote.

**ORDINANCE 2013 – 01 AN AMENDED ORDINANCE FIXING THE SALARIES AND WAGES OF THE OFFICIALS, APPOINTEES AND EMPLOYEES OF THE TOWNSHIP OF BLAIRSTOWN IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY BY SALARY RANGE**

First Reading, Introduction

Committee Discussion

Motion to approve/reject/amend by \_\_\_\_\_, 2<sup>nd</sup> \_\_\_\_\_. Roll call vote.

**ADOPTION OF 2013 BUDGET**

**R.2013-053** Resolution Authorizing Budget to be Read by Title Only

Motion to approve by \_\_\_\_\_, 2<sup>nd</sup> \_\_\_\_\_. Roll call vote.

**PUBLIC HEARING – Copies of the budget have been made available to the public requesting same and a copy has been filed with the library as well as the Synopsis being published in the New Jersey Herald on March 28, 2013.**

**Open/Close**

**R.2013-054 - FINAL ADOPTION OF 2013 BUDGET**

Motion to approve by \_\_\_\_\_, 2<sup>nd</sup> \_\_\_\_\_. Roll call vote.

**CONSENT AGENDA INCLUDING RESOLUTIONS**

- 1 – R.2013 – 055 Authorization to Pay Bills
- 2 – R.2013 – 056 CFO Salary for Interlocal Agreement with Knowlton Township
- 3 – R.2013 – 057 2012 Tonnage Grant Application
- 4 – R.2013 – 058 Authorization to Cancel Lien on Property
- 5 – R.2013 – 059 Part-time Office Assistant
- 6 – **Application for Social Affair Permit** – Givens Belet American Legion Post 258 for event at Footbridge Park on May 26, 2013

Motion to approve by \_\_\_\_\_, 2<sup>nd</sup> \_\_\_\_\_. Roll call vote.

**DEPARTMENT REPORTS**

- Clerk – March Report
- Finance March Finance and Fuel Reports
- Fire Department – February Report
- Police Department – March Report
- Tax Collector – March Report
- Municipal Court of North Warren – February 2013 Report
- Warren County Health Department – March 8th Report

Motion to accept by \_\_\_\_\_, 2<sup>nd</sup> \_\_\_\_\_. Roll call vote.

**UNFINISHED BUSINESS**

- 1 – Service Electric Cable TV –SECTV is preparing draft ordinance for franchise renewal
- 2 – Review of Recreation Ordinance – Fair Share Reimbursement

**COMMITTEE CORRESPONDENCE** for information and possible action

- 1 – from Tracey DePano, Director, Special Events Relay for Life, requesting police coverage for overnight event at North Warren Regional High School on June 8<sup>th</sup> and June 9<sup>th</sup>
- 2 – from Jamie D. Oatley, MOMs Club, to David Diehl, Zoning Official, regarding required permits to hold car show fundraiser at Sycamore Park on June 15<sup>th</sup> and June 16<sup>th</sup>.

**GENERAL CORRESPONDENCE (See attached sheet)**

**FROM THE TOWNSHIP ATTORNEY**

**FROM THE TOWNSHIP CLERK**

**FROM THE TOWNSHIP COMMITTEE**

COMMITTEEMAN ANDERSON

Subcommittee Member of: Budget & Finance (primary)  
Public Safety – Police Commissioner  
Personnel (alternate)

Liaison to: Public Welfare/Municipal Alliance  
Construction, Subcode, Zoning

COMMITTEEMAN AVERY

Member of Land Use Board – CLASS III

Subcommittee Member of: Water Department (alternate)

Liaison to: Environmental Commission  
Senior Citizen Advisory Committee  
Recreation Committee

COMMITTEEMAN LANCE

Subcommittee Member of: Budget & Finance (primary)  
Water Department (primary)  
Streets & Roads/Buildings & Grounds (alternate)

Liaison to: Open Space Committee  
Public Education – North Warren Regional High School  
Historic Preservation Committee

COMMITTEEMAN SHOEMAKER

Member of Land Use Board – Class I

Subcommittee Member of: Personnel (primary)  
Streets & Roads/Buildings & Grounds  
Budget & Finance (alternate)

Liaison To: Public Education – Blairstown Elementary School  
Public Safety – Fire and Ambulance

MAYOR MACH

Subcommittee Member of: Public Safety – Deputy Police Commissioner  
County Officials  
Inter-municipal Government  
Small Cities/COAH  
Service Electric Cable TV  
NJ League of Municipalities

Liaison To: Office of Emergency Management  
Blair Academy

**FROM THE PUBLIC**

**ADJOURNMENT**

## General Correspondence

April 10, 2013

### 1) NJ State – League of Municipalities

- a) re: S-2364, Early Voting Bill
- b) re: PERS and PFRS Boards Adopt Valuation Reports
- c) re: Bank Correspondence about Affordable Housing Units and Referencing NJLM
- d) re: New Content on DLGS Web Site
- e) re: Mayor Mironov Testifies on Proposed State Budget
- f) re: A-2753 Advances to Assembly Floor Would Require Payment of Energy Taxes Directly to Municipal Government
- g) re: Bureau of Municipal Information and Legal Services
- h) re: Two Court Decisions of Interest to Municipalities
- i) re: Christie Administration's Proposed First Community Development Block Grant Disaster Recovery Action Plan
- j) re: No-Cost Technical Assistance to Communities Impacted by Hurricane Sandy
- k) re: S-23644, Early Voting Bill – Posted for Floor Vote Monday
- l) re: Invitation to Join Mayors Committee on Life Sciences
- m) re: Tax Exempt Financing Threatened – URGENT ACTION NEEDED
- n) re: Various Grant Opportunities for Municipalities for Climate and Energy Initiative
- o) re: League Professional Development Seminar – Leaves of Absence in NJ, a Look at the Family Medical Leave Act, the NJ Family Leave Act, and ADA Compliance
- p) re: Early Voting Bills now on Governor's Desk
- q) re: Use League Resource to Calculate State Skim Impact on Your Property Taxpayers
- r) re: League Federal Updates and National Links Page Changed
- s) re: National Donate Life Month
- t) re: NJ Formally Adopts Federal Advisory Flood Elevation Maps for Rebuilding after Sandy
- u) re: REMINDER – Survey on the Impact of Hurricane Sandy
- v) re: FEMA Hazard Mitigation Grant Program
- w) re: Governor Signs Integrity Oversight Monitor Legislation
- x) re: Ethics Resources from the League
- y) re: Urging for Sharing the Burden of Property Assessment Appeal Refunds Sample Resolution
- z) re: Urgent Action Needed to Advance Restoration of Energy Receipts Bills
- aa) re: Important Information for NJ Shore Residents
- bb) re: League Professional Development Seminar – Insurance Claim Responses, How to Handle Insurance Claims after Hurricane Sandy
- cc) re: Governor Signs Law that Permits Mandatory Direct Deposits
- dd) re: League Foundation Issues Latest Policy Paper
- ee) re: Legislative Bulletin, March 2013

### 2) Federal Offices

None

### 3) NJ State Offices

- a) Dept. of Education, re: 2013-2014 Municipal Percentage Shares for Tax Levies for Regional School Districts and Districts Merged Pursuant to P.L.2009, c.78
- b) Dept. of Environmental Protection
  - i) Christie Administration Celebrates 30 Years of Trout Production at the Pequest Trout Hatchery
  - ii) Pre-Season Trout Stocking Media Opportunities
  - iii) To Mohican Rod Farm Associates, LLC, re: Youngs Pond Dam NJDEP Dam File No. 21-63
  - iv) Christie Administration Files Rule Package Establishing New Elevation Standard for NJ

**4) Warren County**

- a) Warren County Health Department, re: Kennels, Pet Shops, Shelters and Pounds
- b) Warren County Mosquito Control Commission, re: Mosquito Control Information

**5) Blairstown Township**

None

**6) Other**

- a) from JCP&L, re: Notice of Proposed Rate Increases and Other Adjustments with Respect to Jersey Central Power & Light Company's Tariff Rates and Charges for Electric Service and with Respect to Other Proposed Tariff Charges and Revisions and Notice of Public Hearings Thereon