

**TOWNSHIP OF BLAIRSTOWN
REGULAR COMMITTEE MEETING
MUNICIPAL BUILDING
Wednesday, May 8, 2013 6:30 PM**

A G E N D A

Regular meeting begins at 7:30 pm or immediately following Closed Session, whichever comes last.

OPENING; ROLL CALL

FLAG SALUTE

SUNSHINE STATEMENT

Notice of this meeting has been sent to two newspapers of general circulation in which notice was given of the date, time, place and general agenda in accordance with the Open Public Meetings Act.

CLOSED SESSION – Personnel/CFO; Contract Negotiation/Police Department

RESULTS OF CLOSED SESSION

BLAIRSTOWN ELEMENTARY SCHOOL 2013-14 BUDGET PRESENTATION by Mark Saalfield, Superintendent and Molly Petty, School Business Administrator

NORTH WARREN REGIONAL HIGH SCHOOL 2013-14 BUDGET PRESENTATION by Dr. Brian Fogelson, Superintendent

PUBLIC COMMENT – up to 5 speakers/3 minutes each

MINUTES

April 10, 2013 –Regular and Closed Session Meeting Minutes

Motion to approve/amend by _____, 2nd _____. Roll call vote.

PROCLAMATION – May 2013 Proclaimed as **OLDER AMERICANS MONTH**

ORDINANCE 2013 – 01 AN AMENDED ORDINANCE FIXING THE SALARIES AND WAGES OF THE OFFICIALS, APPOINTEES AND EMPLOYEES OF THE TOWNSHIP OF BLAIRSTOWN IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY BY SALARY RANGE

Second Reading, Adoption

Committee Discussion

Motion to approve/reject/amend by _____, 2nd _____. Roll call vote.

CONSENT AGENDA INCLUDING RESOLUTIONS

- 1 – R.2013 – 063** Authorization to Pay Bills
- 2 – R.2013 – 064** Redemption of Certification of Sale No. 2011-02
- 3 – R.2013 – 065** Redemption of Certification of Sale No. 2012-01
- 4 – R.2013 – 066** Redemption of Certification of Sale No. 2012-12
- 5 – R.2013 – 067** Authorization of Special Item of Revenue
- 6 – R.2013 – 068** 2012 Audit Review
- 7 – R.2013 – 069** In Support of Application to Green Acres Program
- 8 – R.2013 – 070** Fixing the Salaries and Wages of Officials, Appointees and Employees of the Township of Blirstown

Motion to approve by _____, 2nd _____. Roll call vote.

DEPARTMENT REPORTS

- Clerk – April Report
- Finance April Finance and Fuel Reports
- Fire Department – March Report
- Police Department – April Report
- Tax Collector – April Report
- Animal Control Officer – 1st Quarter Report
- Municipal Court of North Warren – March 2013 Report
- Warren County Health Department – April 5th Report

Motion to accept by _____, 2nd _____.

UNFINISHED BUSINESS

- 1 – Service Electric Cable TV –SECTV is preparing draft ordinance for franchise renewal
- 2 – Review of Recreation Ordinance – Fair Share Reimbursement

COMMITTEE CORRESPONDENCE for information and possible action

- 1 – from Robert Van Wettering, Blirstown Rotary, regarding July 4th Fireworks Celebration
- 2 – from Tanya Quinn, regarding a fundraising walk starting at Sycamore Park on June 22nd
- 3 – from Lisa Benzaia, Blirstown PTG, re: Paws to the Pavement Run/Walk
- 4 – from Jennifer Hoffman, Paralegal, Courter, Kobert & Cohen, regarding water service to proposed premises at Blair Academy
- 5 – from Ardito & Co., LLP, 2012 Report of Audit
- 6 – from Ardito & Co., LLP, 2012 North Warren Municipal Court Report
- 7 – from Committeeman Herman Shoemaker, re: Dog Park

GENERAL CORRESPONDENCE (See attached sheet)

FROM THE TOWNSHIP ATTORNEY

FROM THE TOWNSHIP CLERK

FROM THE TOWNSHIP COMMITTEE

COMMITTEEMAN ANDERSON

Subcommittee Member of: Budget & Finance (primary)
Public Safety – Police Commissioner
Personnel (alternate)

Liaison to: Public Welfare/Municipal Alliance
Construction, Subcode, Zoning

COMMITTEEMAN AVERY

Member of Land Use Board – CLASS III

Subcommittee Member of: Water Department (alternate)

Liaison to: Environmental Commission
Senior Citizen Advisory Committee
Recreation Committee

COMMITTEEMAN LANCE

Subcommittee Member of: Budget & Finance (primary)
Water Department (primary)
Streets & Roads/Buildings & Grounds (alternate)

Liaison to: Open Space Committee
Public Education – North Warren Regional High School
Historic Preservation Committee

COMMITTEEMAN SHOEMAKER

Member of Land Use Board – Class I

Subcommittee Member of: Personnel (primary)
Streets & Roads/Buildings & Grounds
Budget & Finance (alternate)

Liaison To: Public Education – Blairstown Elementary School
Public Safety – Fire and Ambulance

MAYOR MACH

Subcommittee Member of: Public Safety – Deputy Police Commissioner
County Officials
Inter-municipal Government
Small Cities/COAH
Service Electric Cable TV
NJ League of Municipalities

Liaison To: Office of Emergency Management
Blair Academy

FROM THE PUBLIC

ADJOURNMENT

General Correspondence
May 8, 2013

1) NJ State – League of Municipalities

- a) re: Water Quality Planning Grant Money Availability
- b) re: Urging Support for Sharing the Burden of Property Assessment Appeal Refunds Sample Resolution
- c) re: New Member Benefit – Resource for Seeking Grants
- d) re: 2013 NJ Local Government Deskbook
- e) re: League Professional Development Seminar – Leaves of Absence in NJ, A Look at the Family Medical Leave Act, the NJ Family Leave Act, and ADA Compliance
- f) re: Sustainable Jersey Upcoming Workshops
- g) re: League Professional Development Seminar – Municipal Preservation Projects, Past and Future Continuing the Success of Municipal Preservation
- h) re: League Legal Services
- i) re: Treasurer Testifies on State Budget and ETR
- j) re: Governor Takes Action on Legislation I. Signs S-589, Farmland Assessment Law Changes; II. Vetoes S-2425, Project Labor Agreements Changes
- k) re: Letter to Editor from Hon. Janice S. Mironov, Pres., NJLM, “Preserve Our Open Space and Farmland”
- l) re: Free Mold Removal Training Classes to be Held New Communities Impacted by Sandy
- m) re: Legislative Alert, S-2A-1171, Shared Services Bill Threatens to Penalize Taxpayers Recent Amendments Weaken Management Reforms
- n) re: NJ Digital Government Summit
- o) re: League Professional Development Seminar – Insurance Claim Responses, How to Handle Insurance Claims after Hurricane Sandy
- p) re: 2013 Regional Planning Summit Investing for the New Normal
- q) re: Senate Environment and Energy Committee, Sandy Related Bills
- r) re: Sustainable State Funding Source for Open Space and Farmland Preservation
- s) re: DGLS News Update April 23 Issued
- t) re: US Department of Justice Announces Open Application Period for COPS Grants
- u) re: A-2756 up for Vote in Full Assembly on Monday, April 29th
- v) re: Don’t Wait Until Your Hurricane Sandy Insurance Claim has been Denied
- w) re: US Department of Transportation Announces Fifth Round of Funding from TIGER Grant Program
- x) re: Senate Environment Committee Advance Several Sandy Related Bills
- y) re: FEMA Filing Deadline Looms
- z) re: COAH Board Meeting Scheduled for May 1, 2013, Affordable Housing Trust Funds
- aa) re: COAH Meets and Authorizes the Taking of Municipal Housing Trust Funds
- bb) re: NJ Digital Government Summit
- cc) re: Eastern Region Community Media Conference Provides Critical Update on FirstNet
- dd) re: Uncover Your Revolutionary Spirit, Discover Revolutionary New Jersey

2) Federal Offices

None

3) NJ State Offices

- a) Dept. of Environmental Protection
 - i) Suspected Hazardous Substance Discharge Notification, Oil Hearing #2 in area of 71 Stonybrook Road
 - ii) Community Stewardship Incentive Program Grant 2013
 - iii) Christie Administration Fully Implements Landmark Fertilizer Law to Reduce Pollution and Keep Waterways Clean
 - iv) To J.J. Geuther, Yards Creek Station, re: Yards Creek Dams
 - v) Christie Administration Celebrates 43rd Anniversary of Earth Day

4) Warren County

- a) Warren County Department of Human Services, re: Notice of Public Hearing, 2014 Casino Revenue Grant

5) Blairstown Township

- a) from Andrew Lagomarsino, regarding private roads

6) Other

- a) from Township of Hardwick, re: Land Use Amendment – Ordinance No. 2013-02, 2013-03, 2013-04
- b) from Hope Township, regarding letter from Hardwick Township requesting to join Municipal Court of North Warren at Hope