

**TOWNSHIP OF BLAIRSTOWN
REGULAR COMMITTEE MEETING
Wednesday, September 11, 2013, 7:30 PM**

A G E N D A

Regular meeting begins at 7:30 pm or immediately following Closed Session, whichever comes last.

OPENING; ROLL CALL

FLAG SALUTE

SUNSHINE STATEMENT

Notice of this meeting has been sent to two newspapers of general circulation in which notice was given of the date, time, place and general agenda in accordance with the Open Public Meetings Act.

PUBLIC COMMENT – up to 5 speakers, 3 minutes each

PSE&G – George Sous to speak about benefits of power line construction to Blairstown Township

MINUTES

August 14, 2013 – Regular Meeting Minutes

Motion to approve/amend by _____, 2nd _____. Roll call vote.

CONSENT AGENDA

- 1 – R.2013 – 098** Authorization to Pay Bills
- 2 – R.2013 – 099** Redemption of Certification of Sale No. 2011-04
- 3 – R.2013 – 100** Redemption of Certification of Sale No. 2011-08
- 4 – R.2013 – 101** Redemption of Certification of Sale No. 2012-19
- 5 – R.2013 – 102** Redemption of Certification of Sale No. 2013-005
- 6 – R.2013 – 103** Appointment of Chief Financial Officer as Temporary Purchasing Agent
- 7 – R.2013 – 104** Authorization to Cancel Improvement Authorizations of the General Capital Fund
- 8 – R.2013 – 105** Authorization to Submit a Grant Application and Execute a Contract with the NJDOT for the Reconstruction of Sand Hill Road Project, Section 2
- 9 – Application for Blue Light Permit** – Deborah Jones, Blairstown Ambulance Corps; Scott Bedell, Patrick Ceres, Jim Chenard, Dominic Daleo, Brittany Diana, Christopher Graybill, Calvin Inscho, Stuart Kise, Sal Lascari, Dave Peck, Brian Rosemeier, Michael Pirrello, Joseph Sierant, Christopher Skomial, R. Mark Slater, Jerry Stoddart, Jeremy Stoddart, Mike Sullivan, Eric Usinowicz, David Weber and Jason Zatorski of Blairstown Hose Company No. 1
- 10 – Application for Red Light Permit** – Matthew Lambert and Darren Occhiuzzo of Blairstown Hose Company No. 1

Motion to approve/amend by _____, 2nd _____. Roll call vote.

DEPARTMENT REPORTS

- Clerk – August Report
- Finance – August Finance and Fuel Reports
- Fire Department – July and August Reports
- Police Department – August Report
- Tax Collector – August Report
- Municipal Court of North Warren – July Report
- Animal Control Officer – 2nd Quarter Report
- Warren County Health Department – August 9, 2013

Motion to approve/amend by _____, 2nd _____.

UNFINISHED BUSINESS

- 1 – Service Electric Cable TV –SECTV is preparing draft ordinance for franchise renewal
- 2 – Review of Recreation Ordinance – Fair Share Reimbursement

COMMITTEE CORRESPONDENCE for information and possible action

- 1 – from Gina Trish, regarding final plan for Village Green Park
- 2 – from Deborah Berry-Toon, Project Self-Sufficiency, requesting permission to tie ribbons on Main Street as part of the *Tie A Ribbon* Campaign for October’s Breast Cancer Awareness activities
- 3 – Temporary Facility Lease between Blairstown Township and PAR Electrical Contractors, Inc.
- 4 – Best Practices Worksheet CY2013

GENERAL CORRESPONDENCE (See attached sheet)

FROM THE TOWNSHIP ENGINEER

- 1 – Mike Russo, Whitman Company, re: Update on Walnut Valley Fire House Remediation
- 2 – Jim Frick, Blair Academy, re: Park Street

FROM THE TOWNSHIP ATTORNEY

FROM THE TOWNSHIP CLERK

FROM THE TOWNSHIP COMMITTEE

COMMITTEEMAN ANDERSON

- Subcommittee Member of: Budget & Finance (primary)
- Public Safety – Police Commissioner
- Personnel (alternate)
- Liaison to: Public Welfare/Municipal Alliance
- Construction, Subcode, Zoning

COMMITTEEMAN AVERY

Member of Land Use Board – CLASS III

Subcommittee Member of: Water Department (alternate)

Liaison to: Environmental Commission
Senior Citizen Advisory Committee
Recreation Committee

COMMITTEEMAN LANCE

Subcommittee Member of: Budget & Finance (primary)
Water Department (primary)
Streets & Roads/Buildings & Grounds (alternate)

Liaison to: Open Space Committee
Public Education – North Warren Regional High School
Historic Preservation Committee

COMMITTEEMAN SHOEMAKER

Member of Land Use Board – Class I

Subcommittee Member of: Personnel (primary)
Streets & Roads/Buildings & Grounds
Budget & Finance (alternate)

Liaison To: Public Education – Blairstown Elementary School
Public Safety – Fire and Ambulance

MAYOR MACH

Subcommittee Member of: Public Safety – Deputy Police Commissioner
County Officials
Inter-municipal Government
Small Cities/COAH

Service Electric Cable TV
NJ League of Municipalities
Liaison To: Office of Emergency Management
Blair Academy

FROM THE PUBLIC

ADJOURNMENT

General Correspondence
September 11, 2013

1) NJ State – League of Municipalities

- a) re: Governor Signs Legislation
- b) re: A-3730, Extending Certain Deadlines in the Interest Arbitration Process
- c) re: League Professional Development Program – Taking the Mystery out of Applying for Grants
- d) re: Recap of August 19 Senate Voting Session
- e) re: League Professional Development Program – Labor Negotiations Primer, Understanding Collective Negotiations
- f) re: New Content on DLGS Website
- g) re: Mayors Committee on Life Sciences Event on October 10
- h) re: League Professional Development Program – Understanding the Affordable Healthcare Act
- i) re: League Professional Development Program – Public Contracting Law, A Look at Consent of Surety and Its Implications
- j) re: Property Tax History Pamphlet Revised and Updated
- k) re: Governor Signs Various Bills
- l) re: Required Notice to All Employees Under the Affordable Care Act
- m) re: Important Conference Sessions Ethics
- n) re: Public Health Reminder – West Nile Virus Season

2) Federal Offices

None

3) NJ State Offices

- a) Dept. of Agriculture, acknowledging participation in gypsy moth egg mass survey
- b) Dept. of Environmental Protection
 - i) Suspected Hazardous Substance Discharge Notification at 152 Route 94, Nitrate in wastewater
- c) Dept. of Transportation, re: Course on Contract Administration

4) Warren County

None

5) Blairstown Township

- a) from Richard Myron, regarding location of mailboxes on Heller Hill Road

6) Other

- a) Warren County Community College, 2012 Annual Community Report
- b) Knowlton Township, re: Land Use Amendment – Ordinance 13-07
- c) NJ Shade Tree Federation, re: 88th Annual Conference
- d) NJ Transit, re: Public Hearing Notice on Senior Citizen and Disabled Resident Transportation Assistance Program Hearings
- e) NCP&L, re: Notice of Proposed Increase in Societal Benefits Charge and Notice of Public Hearings