

**TOWNSHIP OF BLAIRSTOWN  
REGULAR COMMITTEE MEETING  
Wednesday, February 12, 2014, 7 PM**

**A G E N D A**

Regular meeting begins at 7:30 pm or immediately following Closed Session, whichever comes last.

**OPENING; ROLL CALL**

**FLAG SALUTE**

**SUNSHINE STATEMENT**

Notice of this meeting has been sent to two newspapers of general circulation in which notice was given of the date, time, place and general agenda in accordance with the Open Public Meetings Act.

**CLOSED SESSION** – Potential Contract Negotiations; Personnel – Township Engineer

**RESULTS OF CLOSED SESSION**

**PUBLIC COMMENT** – up to 5 speakers, 3 minutes each

**MINUTES**

January 8, 2014 – Regular Minutes

Motion to approve; second. Roll call vote.

**ORDINANCE 2014 – 01 AN ORDINANCE TO PROVIDE FOR THE PURCHASE OF A 1980 MACK LADDER TRUCK FOR THE TOWNSHIP OF BLAIRSTOWN AND TO PROVIDE FOR THE FUNDING THEREOF, Second Reading**

Public Hearing, Open/Close  
Motion to adopt; second. Roll call vote.

**ORINANCE 2014 – 02 AN ORDINANCE OF THE TOWNSHIP OF BLAIRSTOWN, COUNTY OF WARREN, STATE OF NEW JERSEY, DELETING AND REPLACING CHAPTER 17 OF THE CODE OF BLAIRSTOWN, “JOINT MUNICIPAL COURT,” IN ORDER TO CREATE A NEW JOINT MUNICIPAL COURT, Introduction, First Reading**

Motion to approve on first reading; second. Roll call vote.

**CONSENT AGENDA**

- |                  |   |
|------------------|---|
| 1 – R.2014 – 025 | Authorization to Pay Bills  |
| 2 – R.2014 – 026 | Redemption of Certification of Sale No. 2013-003  |
| 3 – R.2014 – 027 | Resolution Calling on the Legislature to Make Permanent the 2% Cap on Interest Arbitration Awards |

- 4 – R.2014 – 028 Resolution Agreeing to Certain Conditions Required by the Superior Court of New Jersey, Vicinage XIII, in Regard to the Joint Court of North Warren
- 5 – R.2014 – 029 Authorization to Enter into Professional Services Contract for Licensed Water Operator
- 6 – R.2014 – 030 Contracting for Professional Services without Competitive Bidding in Accordance with Local Public Contracts Law – Bond Counsel
- 7 – R.2014 – 031 Contracting for Professional Services without Competitive Bidding in Accordance with Local Public Contracts Law – Municipal Engineer
- 8 – R.2014 – 032 Authorization to Enter into Interlocal Agreement with Knowlton Township for Chief Financial Officer Services
- 9 – R.2014 – 033 Authorizing Mayor to sign Mutual Aid and Assistance Agreement between Blirstown Township and Warren County
- 10 – R.2014 – 034 Appointing Joel McGreen to Serve as Blirstown Township’s Representative on Warren County Municipal and Charitable Conservancy Trust Fund Committee
- 11 – R.2014 – 035 Authorization to Transfer Funds
- 12 – Application for Blue Light Permit – Larry Riley, Blirstown Ambulance Corps

Motion to approve; second. Roll call vote.

**DEPARTMENT REPORTS**

- Clerk – January Report
- Finance – January Finance and Fuel Reports
- Fire Department – January Report
- Police Department – January Report
- Tax Collector – January Report
- Zoning Official – 2013 4<sup>th</sup> Quarter Report
- Animal Control Officer – 2013 4<sup>th</sup> Quarter Report
- Municipal Court of North Warren – December Report
- Warren County Health Department – January 10, 2014

Motion to accept; second.

**UNFINISHED BUSINESS**

- 1 – Service Electric Cable TV – SECTV is preparing draft ordinance for franchise renewal

**COMMITTEE CORRESPONDENCE** for information and possible action

- 1 – from Stephanie Oliphant, Wetlands Specialist, Warren County Mosquito Control Commission, regarding Blirstown’s Stormwater Control/Management Ordinance
- 2 – from Lisa Thompson, Sycamore Park Playground Project, requesting the use of the concession stand from May 14<sup>th</sup> to May 18<sup>th</sup> during the construction of the new playground
- 3 – from William P. Munday, Marc, Attorneys at Law, re: Lane Enterprises, Inc., Tractor Supply Letter of Credit

**GENERAL CORRESPONDENCE**

**FROM THE TOWNSHIP ATTORNEY**

**FROM THE TOWNSHIP CLERK**

**FROM THE TOWNSHIP ENGINEER**

**FROM THE TOWNSHIP COMMITTEE**

**COMMITTEE MEMBER ANDERSON**

Subcommittee Member of: Budget & Finance (primary)  
Public Safety – Police Commissioner  
Personnel (primary)

Liaison to: Public Welfare/Municipal Alliance  
Construction, Subcode, Zoning

**COMMITTEE MEMBER AVERY**

Member of Land Use Board: Class III  
Subcommittee Member of: Water Department (alternate)  
Roads/Buildings & Grounds (alternate)  
Recreation (alternate)

Liaison to: Environmental Commission  
Senior Citizen Advisory Committee

**COMMITTEE MEMBER LANCE**

Subcommittee Member of: Budget & Finance (primary)  
Water Department (primary)  
Public Safety – Deputy Police Commissioner

Liaison to: Historic Preservation Committee  
Public Education – North Warren Regional High School

**COMMITTEE MEMBER PRICE**

Subcommittee Member of: Small Cities/COAH  
Service Electric Cable TV  
Budget & Finance (alternate)

Liaison to: Open Space Committee  
Public Education – Blirstown Elementary School

**MAYOR SHOEMAKER**

Member of Land Use Board: Class I  
Subcommittee Member of: Roads/Buildings & Grounds (primary)  
Recreation (primary)  
Personnel (secondary)  
Budget & Finance (alternate)  
County Officials  
Inter-municipal Government  
NJ League of Municipalities

Liaison to: Office of Emergency Management  
Public Safety – Fire & Ambulance  
Blair Academy

**FROM THE PUBLIC**

**ADJOURNMENT**

General Correspondence  
February 12, 2014

1. Federal Offices  
None.
2. NJ State – League of Municipalities
  - a) re: League Professional Development Seminar – Leaves of Absence in NJ, A Look at the Family Medical Leave Act, the NJ Family Leave Act, and ADA Compliance
  - b) re: Notice from the NJ Office of Homeland Security
  - c) re: League Professional Development Seminar – Budget, Ethics, and Procurement Updates
  - d) re: Important PERC Decision re Step Increases
  - e) re: Louis Bay 2<sup>nd</sup> Future Municipal Leaders Scholarship Award
  - f) re: Administrator or Manager Recruitment and Selection Advisory Service
  - g) re: League Professional Development Seminar – A Quick Review of Budget and Audit Updates
  - h) re: League Professional Development Webinar – Lame Duck, State of the State Recap and 2014 Legislative Preview
  - i) re: MLK Day of Service Resources Available
  - j) re: We Can All Do Something to End Veteran Homelessness
  - k) re: I. Governor Takes Action on Various Bills of Interest; II. New Content on DLGS Website
  - l) re: US Treasury Clarifies Treatment of Volunteer First Responders Under ACA
  - m) re: Save the Date – 22<sup>nd</sup> Annual Mayor’s Legislative Day, February 5, 2014
  - n) re: Final Actions of NJ’s 215<sup>th</sup> Legislature
  - o) re: Appellate Division Decision Clarifies OPRA’s Impact on the LPCL
  - p) re: League Report of Governor’s State of the State Message
  - q) re: Minimum Wage Requirements for Summer Recreational Program Employees
  - r) re: Hold the Date for “Prisoner Re-entry – Breaking the Cycle” Conference
  - s) re: School-Municipal Cooperation Improves Services, Benefits Taxpayers
  - t) re: Declaration of State of Emergency Executive Order 147
  - u) re: NJ Resiliency Network and Municipal Resources
  - v) re: Jersey Access Group (JAG) Conference May 7-9
  - w) re: Menendez Flood Insurance Premium Relief Bill Passed by Senate
  - x) re: DCA Issues Spending Plan Proposal for Sandy Recovery Funding
3. NJ State Offices
  - a) Dept. of Environmental Protection
    - i) Suspected Hazardous Substance Discharge Notification, diesel fuel, Route 80, M/M 9.1
4. Warren County  
None.
5. Blairstown Township  
None.
6. Other
  - a) From Knowlton Township, re: Resolution Opposing S2369, A Proposed Act Concerning Black Bears