

**TOWNSHIP OF BLAIRSTOWN  
REGULAR COMMITTEE MEETING  
Wednesday, October 8, 2014, 7:30 PM**

**A G E N D A**

Regular meeting begins at 7:30 pm or immediately following Closed Session, whichever comes last.

**OPENING; ROLL CALL**

**FLAG SALUTE**

**SUNSHINE STATEMENT**

Notice of this meeting has been sent to two newspapers of general circulation in which notice was given of the date, time, place and general agenda in accordance with the Open Public Meetings Act.

**PUBLIC COMMENT** – up to 5 speakers, 3 minutes each

**MINUTES**

September 10, 2014 – Regular Meeting Minutes

Motion to approve; second. Roll call vote.

**CONSENT AGENDA**

- 1 – R.2014 – 121      Authorization to Pay Bills
- 2 – R.2014 – 122      Cancellation of Lien on Property
- 3 – R.2014 – 123      Redemption of Certification of Sale No. 2013-010
- 4 – R.2014 – 124      Award of Contract to Schifano Construction for Road Resurfacing of Sand Hill Road
- 5 – R.2014 – 125      Award of Contract to Denville Line Striping for Line Striping of Sand Hill Road

Motion to approve; second. Roll call vote.

**DEPARTMENT REPORTS**

- Clerk – September Report
- Finance – September Finance and Fuel Reports
- Fire Department – September Report
- Police Department – September Report
- Tax Collector – September Report
- Zoning Official – 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Quarter Reports
- Municipal Court of North Warren – August Report
- Warren County Health Department – September 8, 2014

Motion to accept; second.

**UNFINISHED BUSINESS**

- 1 –      Service Electric Cable TV – SECTV is preparing draft ordinance for franchise renewal

**COMMITTEE CORRESPONDENCE** for information and possible action

- 1 – Best Practices Worksheet
- 2 – from Kelly Golick, with reference to Boy Scout Troop 2010 holding a “Fill the Trailer” event on November 16<sup>th</sup>
- 3 – from Patricia Sagan, Recreation Director, re: Request from North Warren Football

**GENERAL CORRESPONDENCE**

**FROM THE TOWNSHIP ATTORNEY**

**FROM THE TOWNSHIP CLERK**

**FROM THE TOWNSHIP ENGINEER**

**FROM THE TOWNSHIP COMMITTEE**

**COMMITTEE MEMBER ANDERSON**

Subcommittee Member of: Budget & Finance (primary)  
Public Safety – Police Commissioner  
Personnel (primary)

Liaison to: Public Welfare/Municipal Alliance  
Construction, Subcode, Zoning

**COMMITTEE MEMBER AVERY**

Member of Land Use Board: Class III  
Subcommittee Member of: Water Department (alternate)  
Roads/Buildings & Grounds (alternate)  
Recreation (alternate)

Liaison to: Environmental Commission  
Senior Citizen Advisory Committee

**COMMITTEE MEMBER LANCE**

Subcommittee Member of: Budget & Finance (primary)  
Water Department (primary)  
Public Safety – Deputy Police Commissioner

Liaison to: Historic Preservation Committee  
Public Education – North Warren Regional High School

**COMMITTEE MEMBER PRICE**

Subcommittee Member of: Small Cities/COAH  
Service Electric Cable TV  
Budget & Finance (alternate)

Liaison to: Open Space Committee  
Public Education – Blairstown Elementary School

**MAYOR SHOEMAKER**

Member of Land Use Board: Class I  
Subcommittee Member of: Roads/Buildings & Grounds (primary)  
Recreation (primary)  
Personnel (secondary)  
Budget & Finance (alternate)  
County Officials  
Inter-municipal Government  
Public Information  
Liaison to: NJ League of Municipalities  
Office of Emergency Management  
Public Safety – Fire & Ambulance  
Blair Academy

**FROM THE PUBLIC**

**ADJOURNMENT**

General Correspondence  
October 8, 2014

1. NJ State – League of Municipalities
  - a) re: Weekly Policy Update
  - b) re: Upcoming Seminar – Prepping for Labor Negotiations: Who Needs to be Involved, What’s Negotiable, and the Expected Costs
  - c) re: League Provides a Library of Sample Ordinances and Shared Service Agreements
  - d) re: Grant Seminar Series Helps Municipal Officials Find Funding to Meet Their Needs
  - e) re: Please Ask Your Legislators to Support A-366/S-1713, Verizon v. Hopewell
  - f) re: COAH Update
  - g) re: Best Practices Checklist Issued
  - h) re: 2014 Conference Resolutions
  - i) re: New Content on DLGS Website
  - j) re: Final Call for Submissions Thirteenth Annual Innovation in Governance Awards
  - k) re: Upcoming Webinar – New and Old Tools to Deal with Abandoned Properties
  - l) re: League Professional Development Program – “Personnel Manuals and Policies Primer”
  - m) re: Important Conference Sessions - Sustainability
  - n) re: Transportation Trust Fund
  - o) re: League Professional Development Program – Inappropriate Behavior in the Workplace
  - p) re: Updated Listing of NJDEP Grant and Loan Programs
  - q) re: PlanSmart NJ to Honor DCA Deputy Commissioner Charles A. Richman
  - r) re: 2013 Laws of Interest
  - s) re: All the Answers You Need for Most of the Questions You Have at the Conference Consulting Session
  - t) re: Sustainable Jersey Announces Availability of \$150,000 in Grants for Municipal Sustainable Energy Projects
  - u) re: Upcoming Sustainable Jersey Events
  - v) re: Local Leaders Urge Transportation Trust Fund Action
  - w) re: Important Conference Sessions Personnel Management, Pensions and Benefits
  - x) re: Joining Forces: Municipal Strategies for Supporting Military Installations
  - y) re: 17<sup>th</sup> Annual Elected Officials Hall of Fame
  - z) re: 2014 Police and Fire Books are now Available
  - aa) re: Important Conference Sessions Transportation Matters
2. NJ State Offices
  - a) Dept. of Environmental Protection
    - i) Public Notice for the Proposed FFY2015 Priority System, Intended Use Plan and Project Priority List Document, Clean Water Financing
    - ii) Withdrawal of Pending Application for Freshwater Wetlands General Permit, Rehabilitation of Paulina Lake Dam
    - iii) Island Beach State Park to Host 17<sup>th</sup> Annual Beach Plum Festival
    - iv) Suspected Hazardous Substance Discharge Notification, 50 Mud Pond Rd, Oil Heating #2
    - v) DEP Celebrates 20<sup>th</sup> Annual Fall Forestry Festival this Saturday
    - vi) DEP’s Illegal Dumping Crackdowns Yields 20 Charges, Nearly \$480,000 in Assessed and Pending Fines in First Six Months
3. Warren County
  - a) Department of Land Preservation, re: County Annual PIG Submission

4. Blirstown Township
  - a) from Carol and Fred Cook, Four Corners Road, regarding clogged drains
  - b) from residents of Frog Pond Road, requesting paving, signage and speed reduction
  - c) from Frank Golick, Eagle Scout, thanking the Committee for assisting with the "Fill the Trailer" project
  
5. Other
  - a) from Suburban Consulting Engineers to Blirstown Board of Education, re: Response Action Outcome Regarding Underground Storage Tank at Blirstown Elementary School
  - b) from Craig U. Dana, JMC, Municipal Court of North Warren at Hope, re: Acting Municipal Court Administrator
  - c) from Hardwick Township, re: Master Plan Reexamination Report and Revision of the Hardwick Township Master Plan