

# 2015 MUNICIPAL DATA SHEET

(MUST ACCOMPANY 2015 BUDGET)

CAP

MUNICIPALITY: Township of Blairstown

COUNTY: Warren

|                            |                     |
|----------------------------|---------------------|
| <u>Herman P. Shoemaker</u> | <u>2017</u>         |
| <b>Mayor's Name</b>        | <b>Term Expires</b> |

| Municipal Officials                    |                            |
|--|----------------------------|
| <u>Phyllis E. Pizzata</u>              | <u>4/1/08</u>              |
| <b>Municipal Clerk</b>                 | <b>Date of Orig. Appt.</b> |
| <u>Dawn Gallant</u>                    | <u>C-1365</u>              |
| <b>Tax Collector</b>                   | <b>Cert No.</b>            |
| <u>Christine M. Rolef</u>              | <u>T-8140</u>              |
| <b>Chief Financial Officer</b>         | <b>Cert No.</b>            |
| <u>William F. Schroeder</u>            | <u>N-0814</u>              |
| <b>Registered Municipal Accountant</b> | <b>Cert No.</b>            |
| <u>Robert J. Benbrook</u>              | <u>452</u>                 |
| <b>Municipal Attorney</b>              | <b>Lic No.</b>             |

| Governing Body Members<br>Name | Term Expires |
|--------------------------------|--------------|
| <u>Frank W. Anderson</u>       | <u>2015</u>  |
| <u>Paul Avery</u>              | <u>2015</u>  |
| <u>Stephen J. Lance</u>        | <u>2017</u>  |
| <u>Susan Price</u>             | <u>2016</u>  |
|                                |              |
|                                |              |
|                                |              |
|                                |              |
|                                |              |
|                                |              |

**Official Mailing Address of Municipality**  
Blairstown Township

106 Route 94

Blairstown, New Jersey 07825

**Please attach this to your 2015 Budget and Mail to :**

**Director, Division of Local Government Services**  
**Department of Community Affairs**

**P.O. Box 803**  
**Trenton, N.J. 08625**

**Fax #** (908) 362-9635

|                            |
|----------------------------|
| <b>Division Use Only</b>   |
| Municode: _____            |
| Public Hearing Date: _____ |

**2015  
MUNICIPAL BUDGET**

Municipal Budget of \_\_\_\_\_ Township \_\_\_\_\_ of \_\_\_\_\_ Blairstown \_\_\_\_\_, County of \_\_\_\_\_ Warren \_\_\_\_\_ for the Fiscal Year 2015

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the \_\_\_\_\_ 11th \_\_\_\_\_ of \_\_\_\_\_ March \_\_\_\_\_, 2015 and that public advertisement will be made in accordance with the provisions of N.J.S. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this \_\_\_\_\_ 11th \_\_\_\_\_ Day of \_\_\_\_\_ March \_\_\_\_\_, 2015

*Phyllis E. Pizzano*  
Phyllis E. Pizzano - Municipal Clerk  
106 Route 94  
Address  
Blairstown, NJ 07825  
Address  
(908)362-6663 Ext.230  
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained here in are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this \_\_\_\_\_ 11th \_\_\_\_\_ day of \_\_\_\_\_ March \_\_\_\_\_, 2015

*Mr. Atlington*  
Registered Municipal Accountant  
200 Valley Road Suite 300  
Address  
Mr. Atlington, NJ 07856  
Address  
(973) 328-1825  
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S. 40A:4-1 et seq

Certified by me, this \_\_\_\_\_ 11th \_\_\_\_\_ day of \_\_\_\_\_ March \_\_\_\_\_, 2015

*Christine M. Roloff*  
Christine M. Roloff - Chief Financial Officer

**DO NOT USE THESE SPACES**

**CERTIFICATION OF ADOPTED BUDGET**

*(Do Not Advertise this Certification Form)*

It is hereby certified that the amount to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY  
Department of Community Affairs  
Direct of the Division of Local Government Services

Date: \_\_\_\_\_ 2015 By: \_\_\_\_\_

**CERTIFICATION OF APPROVED BUDGET**

It is hereby certified that the Approved Budget made part hereof complies with the requirements of law, and approval is given pursuant to N.J.S. 40A:4-7g.

STATE OF NEW JERSEY  
Department of Community Affairs  
Direct of the Division of Local Government Services

Date: \_\_\_\_\_ 2015 By: \_\_\_\_\_

COMMENTS OR CHANGES REQUIRED AS A CONDITION OF CERTIFICATION OF DIRECTOR OF LOCAL GOVERNMENT SERVICES

The changes or comments which follow must be considered in connection with further action on this budget

Township \_\_\_\_\_ of \_\_\_\_\_ Blainstown \_\_\_\_\_, County of \_\_\_\_\_ Warren \_\_\_\_\_





**EXPLANATORY STATEMENT - (Continued)**

**SUMMARY OF 2014 APPROPRIATIONS EXPENDED AND CANCELED**

|   | General Budget | Water Utility | Water/Sewer Utility | Utility |  |
|---|----------------|---------------|---------------------|---------|--|
| Budget Appropriations - Adopted Budget                    | 3,936,591.00   | 182,540.00    |                     |         | Explanation of Appropriations for "Other Expenses"   |
| Budget Appropriations Added by N.J.S. 40A-4-87            | 5,403.74       |               |                     |         | The amounts appropriated under the title of "Other Expenses" are for   |
| Emergency Appropriations                                  |                |               |                     |         | operating costs other than "Salaries & Wages". Some of the items   |
| Total Appropriations                                      | 3,941,994.74   | 182,540.00    |                     |         | included in "Other Expenses" are:  |
| Expenditures  |                |               |                     |         | Materials, supplies and non-bondable equipment;  |
| Paid or Charged (Including Reserve for Uncollected Taxes) | 3,813,585.51   | 101,894.68    |                     |         | Repairs and maintenance of buildings, equipment, roads, etc.,  |
| Reserved  | 128,409.23     | 25,645.32     |                     |         | Contractual services for garbage and trash removal, fire hydrant service, aid to volunteer fire companies, etc.:                       |
| Unexpended Balances Canceled                              |                | 55,000.00     |                     |         | Printing and advertising, utility services, Insurance and many other items essential to the services rendered by municipal government. |
| Total Expenditures and Unexpended Balances Canceled       | 3,941,994.74   | 182,540.00    |                     |         |  |
| Overexpenditures *  |                |               |                     |         |  |

\* See Budget Appropriation Items so marked to the right of column " Expended 2014 Reserved. "

**EXPLANATORY STATEMENT - (Continued)**

**BUDGET MESSAGE**

Information on the 2015 budget, together with a true copy of the entire budget, is available to the public for their inspection by contacting Phyllis Pizzara at (908) 362-6663.

**I. TAX RATE**

As of the date of introduction of this budget, the Local and Regional School and County Tax Rates have not been determined. Therefore, the 2015 Tax Rate and levies are subject to rate revision when final certification is made by the County Board of Taxation.

|                       | 2015 (Estimate) |         | 2014 (Actual)  |         |
|-----------------------|-----------------|---------|----------------|---------|
|                       | Amount          | Rate    | Amount         | Rate    |
| Municipal Taxes       | None            | \$0.000 | None           | \$0.000 |
| Open Space Taxes      | \$ 143,925      | \$0.020 | \$ 143,661     | \$0.020 |
| Local School Taxes    | \$ 5,423,025    | \$0.754 | \$ 5,316,692   | \$0.742 |
| Regional School Taxes | \$ 5,143,463    | \$0.715 | \$ 5,042,611   | \$0.703 |
| County Taxes          | \$ 5,601,715    | \$0.778 | \$ 5,491,877   | \$0.766 |
|                       | \$ 16,312,128   | \$2.267 | \$ 15,994,841  | \$2.231 |
| Assessed Valuation    | \$ 719,624,972  |         | \$ 716,830,485 |         |

**11. APPROPRIATIONS "CAPS"**

The Municipal Budget for the year 2015 has been prepared within the constraints imposed by Chapter 74, Public Laws of 2004, commonly referred to as the "CAPS" law. This imposes a limit on municipal expenditures, which for the Township of Blairstown is calculated as follows:

|  |               |                 |
|--|---------------|-----------------|
| <b>CAP CALCULATION</b>                         |               |                 |
| Total General Appropriations for 2014          |               | \$ 3,936,591.00 |
| CAP Base Adjustment                            |               | 45,000.00       |
| CAP Base Adjustment                            |               | -               |
| <b>Modifications</b>                           |               |                 |
| Less:  |               |                 |
| Reserve for Uncollected Taxes                  | \$ 674,527.00 |                 |
| Public and Private Programs                    | 30,572.00     |                 |
| Interlocal Agreements                          | 45,000.00     |                 |
| Total Other Operations                         | -             |                 |
| Deferred Charges                               | -             |                 |
| Capital Improvements                           | 95,000.00     |                 |
| Municipal Debt Service                         | 163,282.50    |                 |
|  | 1,008,381.50  |                 |
| Amount on Which CAP is Applied                 |               | 2,973,209.50    |
| 1.5% CAP                                       |               | 44,598.14       |
| Allowable Appropriations Before Exceptions     |               | 3,017,807.64    |
| <b>Additional Modifications</b>                |               |                 |
| None   |               |                 |
|  |               |                 |
| Increase to 3.5%*                              |               | -               |
| Total Allowable Appropriations with 3.5% "CAP" |               | 3,017,807.64    |
| Total Appropriations within CAPS               |               | 2,979,231.00    |
| <b>DIFFERENCE</b>                              |               | \$ 38,576.64    |

NOTE:

Sheet 3b

**MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE:**

1. HOW THE "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. if Police S&W appears in the regular section and also under "Public & Private Programs Offset by Revenues", combine the figures for purposes of citizen understanding.)

|   |  |
|---|--|
|   | <p style="text-align: center;">EXPLANATORY STATEMENT - (Continued)</p> <p style="text-align: center;"><b>BUDGET MESSAGE</b></p> <p style="text-align: center;"><b><u>IMPLEMENTATION OF THE FLEXIBLE CHART OF ACCOUNTS</u></b></p> <p>The implementation of a flexible chart of accounts program began in earnest several years ago for Municipal and County entities to provide a "common language" common to all municipal and county budgets. The common coding will ultimately lead to electronic filing of budgets rather than the historical, but now outdated, paper intensive system in place today. It's other benefits are a higher degree of comparability between government units, and it assists the Division in preparing it's Annual Report.</p> <p>Any questions regarding the new budget breakdowns and crosswalks should be directed to the office of the Chief Financial Officer.</p> |
| <p>*Under provisions of N.J.S. 40A:4-45.2(A5 AMENDED), the annual CAP rate is set at 2.5% or the index rate, whichever is less. For 2015, the index rate is established at 1.5% and the CAP is at this per cent unless the municipality elected to increase to 3.5% by adoption of municipal index ordinance.</p> |  |

**NOTE:**

**MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE:**

1. HOW THE "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM  
(e.g. if Police S&W appears in the regular section and also under "Public & Private Programs Offset by Revenues", combine the figures for purposes of citizen understanding.)

EXPLANATORY STATEMENT - (Continued)

|  |  |   |   |
|--|--|---|---|
| <p><b>III. TAX LEVY CAP</b></p> <p>The Municipal Budget for the year 2014 has been prepared within the constraints imposed by Chapter 62, Public Laws of 2007, commonly referred to as the "TAX LEVY CAPS" law. This imposes a 2% increase limit on the municipal tax levy, subject to exclusions and additions. Municipalities with tax rates below \$0.10 per one-hundred dollars of assessed valuation are exempt from the Tax Levy CAP. As such, Blairstown Township is exempt from the Tax Levy CAP</p> |  | <p><b>BUDGET MESSAGE</b></p> <p><b>IV. HEALTH CARE COSTS</b></p> <p>Total Health Care Costs for 2015</p> <p>Employee Share of Health Care Costs</p> <p>Total Employer Share of Health Care Costs/Appropriations</p> | <p>\$ 429,969.12</p> <p>35,400.00</p> <p><u>\$ 394,569.12</u></p> |
|--|--|---|---|

**NOTE:**

**MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE:**

1. HOW THE APPROPRIATION AND TAX LEVY "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM  
(e.g. if Police S&W appears in the regular section and also under "Public & Private Programs Offset by Revenues", combine the figures for purposes of citizen understanding.)























**Current Fund - Anticipated Revenues - (Continued)**

| GENERAL REVENUES  | FCOA    | Anticipated  |              | Realized in  |
|---|---------|--------------|--------------|--------------|
|   |         | 2015         | 2014         | Cash in 2014 |
| <b>Summary of Revenues</b>  | XXXXXXX | XXXXXXXXXX   | XXXXXXXXXX   | XXXXXXXXXX   |
| <b>1. Surplus Anticipated (Sheet 4, #1)</b>   | 08-101  | 645,445.00   | 645,445.00   | 645,445.00   |
| <b>2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4, #2)</b>   | 08-102  |              |              |              |
| <b>3. Miscellaneous Revenues:</b>   | XXXXXXX | XXXXXXXXXX   | XXXXXXXXXX   | XXXXXXXXXX   |
| Total Section A: Local Revenues   | 08-001  | 59,900.00    | 57,580.00    | 60,043.15    |
| Total Section B: State Aid Without Offsetting Appropriations  | 09-001  | 2,945,390.00 | 2,945,390.00 | 2,945,390.00 |
| Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations  | 08-002  |              |              |              |
| Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Shared Service Agreements   | 11-001  |              |              |              |
| Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues         | 08-003  |              |              |              |
| Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues | 10-001  | 1,259.00     | 29,703.74    | 29,703.74    |
| Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items         | 08-004  | 50,014.00    | 38,876.00    | 38,876.00    |
| <b>Total Miscellaneous Revenues</b>   | 13-099  | 3,056,563.00 | 3,071,549.74 | 3,074,012.89 |
| <b>4. Receipts from Delinquent Taxes</b>  | 15-499  | 207,310.00   | 225,000.00   | 209,538.11   |
| <b>5. Subtotal General Revenues (Items 1,2,3 and 4)</b>   | 13-199  | 3,909,318.00 | 3,941,994.74 | 3,928,996.00 |
| <b>6. Amount to be Raised by Taxes for Support of Municipal Budget:</b>   | XXXXXXX | XXXXXXXXXX   | XXXXXXXXXX   | XXXXXXXXXX   |
| a) Local Tax for Munc. Purposes Including Reserve for Uncollected Taxes   | 07-190  |              |              | XXXXXXXXXX   |
| b) Addition to Local District School Tax  | 07-191  |              |              | XXXXXXXXXX   |
| c) Minimum Library Tax  | 07-192  |              |              |              |
| <b>Total Amount to be Raised by Taxes for Support of Municipal Budget</b>   | 07-199  |              |              | 471,150.78   |
| <b>7. Total General Revenues</b>  | 13-299  | 3,909,318.00 | 3,941,994.74 | 4,400,146.78 |

**CURRENT FUND - APPROPRIATIONS**

| 8. GENERAL APPROPRIATIONS                | FCOA     | Appropriated |            |   |   | Expended 2014      |          |
|--|----------|--------------|------------|---|---|--------------------|----------|
|  |          | For 2015     | For 2014   | For 2014<br>By Emergency<br>Appropriation | Total for 2014<br>As Modified By<br>All Transfers | Paid or<br>Charged | Reserved |
| General Government:                      |          |              |            |   |   |                    |          |
| Administrative and Executive             |          |              |            |   |   |                    |          |
| Other Expenses                           | 20-100-2 | 11,750.00    | 11,750.00  |   | 14,350.00   | 12,601.62          | 1,748.38 |
| Mayor and Committee                      |          |              |            |   |   |                    |          |
| Salaries and Wages                       | 20-110-1 | 22,805.57    | 22,358.40  |   | 22,358.40   | 22,358.40          |          |
| Other Expenses                           | 20-110-2 | 1,750.00     | 1,750.00   |   | 1,750.00  | 1,018.97           | 731.03   |
| Clerk                                    |          |              |            |   |   |                    |          |
| Salaries and Wages                       | 20-120-1 | 126,310.79   | 123,807.44 |   | 115,807.44  | 115,807.44         |          |
| Other Expenses                           | 20-120-2 | 18,750.00    | 18,750.00  |   | 18,750.00   | 12,170.34          | 6,579.66 |
| Financial Administration                 |          |              |            |   |   |                    |          |
| Salaries and Wages                       | 20-130-1 | 84,200.00    | 82,548.60  |   | 82,548.60   | 82,548.60          |          |
| Other Expenses                           | 20-130-2 | 12,550.00    | 14,585.00  |   | 14,985.00   | 14,899.93          | 85.07    |
| Annual Audit                             | 20-135-2 | 17,500.00    | 17,500.00  |   | 17,500.00   | 16,400.00          | 1,100.00 |
| Revenue Administration (Tax Collection): |          |              |            |   |   |                    |          |
| Salaries and Wages                       | 20-145-1 | 56,234.00    | 55,081.00  |   | 55,081.00   | 55,078.60          | 2.40     |
| Other Expenses                           | 20-145-2 | 7,330.00     | 7,330.00   |   | 7,330.00  | 6,405.43           | 924.57   |
| Tax Assessment Administration:           |          |              |            |   |   |                    |          |
| Salaries and Wages                       | 20-150-1 | 17,931.00    | 17,578.68  |   | 17,578.68   | 17,578.68          |          |
| Other Expenses                           | 20-150-2 | 4,875.00     | 9,375.00   |   | 9,375.00  | 8,745.69           | 629.31   |
| Legal Services (Legal Dept.):            |          |              |            |   |   |                    |          |
| Other Expenses                           | 20-155-2 | 65,000.00    | 65,000.00  |   | 65,000.00   | 62,829.25          | 2,170.75 |
| Engineering Services and Costs           |          |              |            |   |   |                    |          |
| Other Expenses                           | 20-165-2 | 60,000.00    | 60,000.00  |   | 39,000.00   | 33,560.00          | 5,440.00 |

**CURRENT FUND - APPROPRIATIONS**

| 8. GENERAL APPROPRIATIONS<br><br>(A) Operations - Within "Caps" - (Continued) | FCOA     | Appropriated |            |   | Expended 2014                                     |                    |           |  |
|---|----------|--------------|------------|---|---|--------------------|-----------|--|
|   |          | For 2015     | For 2014   | For 2014<br>By Emergency<br>Appropriation | Total for 2014<br>As Modified By<br>All Transfers | Paid or<br>Charged | Reserved  |  |
| Economic Development Agencies:  |          |              |            |   |   |                    |           |  |
| Other Expenses  | 20-170-2 | 450.00       | 450.00     |   | 450.00  |                    | 450.00    |  |
| Historic Sites Office:  |          |              |            |   |   |                    |           |  |
| Other Expenses  | 20-175-2 | 5,000.00     | 2,500.00   |   | 2,500.00  | 2,500.00           |           |  |
| Land Use Administration:  | 25-240-2 |              |            |   |   |                    |           |  |
| Planning Board:   |          |              |            |   |   |                    |           |  |
| Salary and Wages  | 21-180-1 | 10,781.85    | 11,256.72  |   | 10,556.72   | 8,801.76           | 1,754.96  |  |
| Other Expenses  | 21-180-2 | 13,150.00    | 13,150.00  |   | 13,150.00   | 1,767.06           | 11,382.94 |  |
| Zoning Office:  |          |              |            |   |   |                    |           |  |
| Salary and Wages  | 21-185-1 | 32,649.15    | 32,007.60  |   | 32,007.60   | 32,007.60          |           |  |
| Other Expenses  | 21-185-2 | 800.00       | 800.00     |   | 800.00  | 364.97             | 435.03    |  |
| Code Enforcement and Administration:  |          |              |            |   |   |                    |           |  |
| Code Enforcement Officer ( Flood Plan Admin.):                                |          |              |            |   |   |                    |           |  |
| Salary and Wages  | 22-195-1 | 3,531.00     | 3,411.90   |   | 3,411.90  | 3,411.90           |           |  |
| Other Expenses  | 22-195-2 | 300.00       | 250.00     |   | 250.00  | 120.00             | 130.00    |  |
| Insurance:  |          |              |            |   |   |                    |           |  |
| Other Insurance Premiums  | 23-225-2 | 5,000.00     | 5,000.00   |   | 5,000.00  | 2,699.00           | 2,301.00  |  |
| General Liability   | 23-210-2 | 92,975.00    | 102,035.19 |   | 97,535.19   | 96,681.19          | 854.00    |  |
| Workers Compensation  | 23-215-2 | 71,333.00    | 72,976.08  |   | 72,976.08   | 72,976.08          |           |  |
| Insurance - Employee Group Insurance  | 23-220-2 | 382,881.12   | 333,000.00 |   | 343,750.00  | 343,179.66         | 570.34    |  |

**CURRENT FUND - APPROPRIATIONS**

| 8. GENERAL APPROPRIATIONS<br><br>(A) Operations - Within "Caps" - (Continued) | FCOA     | Appropriated |            |   |   | Expended 2014      |           |
|---|----------|--------------|------------|---|---|--------------------|-----------|
|   |          | For 2015     | For 2014   | For 2014<br>By Emergency<br>Appropriation | Total for 2014<br>As Modified By<br>All Transfers | Paid or<br>Charged | Reserved  |
| Unemployment Insurance  | 23-225-2 | 7,000.00     | 7,000.00   |   | 4,500.00  | 299.01             | 4,200.99  |
| Public Safety Functions:  |          |              |            |   |   |                    |           |
| Police  |          |              |            |   |   |                    |           |
| Salary and Wages  | 25-240-1 | 565,765.21   | 535,812.42 |   | 548,312.42  | 545,416.94         | 2,895.48  |
| Other Expenses  | 25-240-2 | 52,000.00    | 47,000.00  |   | 64,000.00   | 63,003.71          | 996.29    |
| Office of Emergency Management:   |          |              |            |   |   |                    |           |
| Salary and Wages  | 25-252-1 | 17,166.34    | 16,826.94  |   | 16,826.94   | 16,826.94          |           |
| Other Expenses  | 25-252-2 | 2,500.00     | 2,500.00   |   | 2,500.00  | 444.56             | 2,055.44  |
| Contribution to First Aid Organizations                                       | 25-260-2 | 31,335.00    | 31,335.00  |   | 31,335.00   | 31,335.00          |           |
| Fire Department:  |          |              |            |   |   |                    |           |
| Salary and Wages  | 23-265-1 | 7,140.00     | 7,140.00   |   | 7,140.00  | 7,000.00           | 140.00    |
| Other Expenses  | 23-265-2 | 33,700.00    | 38,700.00  |   | 38,700.00   | 38,040.45          | 659.55    |
| Public Works Functions:   |          |              |            |   |   |                    |           |
| Streets and Road Maintenance:   |          |              |            |   |   |                    |           |
| Salary and Wages  | 26-290-1 | 263,885.97   | 306,596.53 |   | 306,596.53  | 290,026.53         | 16,570.00 |
| Other Expenses  | 26-290-2 | 172,250.00   | 172,250.00 |   | 139,330.00  | 135,920.32         | 3,409.68  |
| Solid Waste Collection (Recycling Program):                                   |          |              |            |   |   |                    |           |
| Salary and Wages  | 26-305-1 | 5,016.00     | 4,917.42   |   | 4,917.42  | 4,917.12           | 0.30      |
| Other Expenses  | 26-305-2 | 18,400.00    | 18,000.00  |   | 18,000.00   | 9,724.45           | 8,275.55  |





**CURRENT FUND - APPROPRIATIONS**

| 8. GENERAL APPROPRIATIONS                               | FCOA     | Appropriated |              |   |   | Expended 2014      |            |
|---|----------|--------------|--------------|---|---|--------------------|------------|
|   |          | For 2015     | For 2014     | For 2014<br>By Emergency<br>Appropriation | Total for 2014<br>As Modified By<br>All Transfers | Paid or<br>Charged | Reserved   |
| (A) Operations - Within "Caps" - (Continued)            |          |              |              |   |   |                    |            |
| Other Common Operating functions:<br>(Unclassified)     |          |              |              |   |   |                    |            |
| Celebration of Public Events                            | 30-420-2 | 9,000.00     | 12,500.00    |   | 12,500.00   | 12,344.02          | 155.98     |
| Utility Expenses and Bulk Purchases                     |          |              |              |   |   |                    |            |
| Electricity   | 31-430-2 | 35,600.00    | 35,600.00    |   | 35,600.00   | 24,959.84          | 10,640.16  |
| Street Lighting   | 31-435-2 | 18,000.00    | 20,000.00    |   | 20,000.00   | 16,214.24          | 3,785.76   |
| Telephone (excluding equipment acquisition)             | 31-440-2 | 28,900.00    | 30,900.00    |   | 30,900.00   | 26,557.33          | 4,342.67   |
| Water   | 31-445-2 | 1,500.00     | 1,500.00     |   | 1,925.00  | 1,430.80           | 494.20     |
| Gas (natural or propane)                                | 31-446-2 | 20,000.00    | 20,000.00    |   | 20,000.00   | 19,775.07          | 224.93     |
| Fuel Oil  | 31-447-2 | 8,000.00     | 8,500.00     |   | 8,500.00  | 6,465.38           | 2,034.62   |
| Gasoline  | 31-460-2 | 41,100.00    | 38,000.00    |   | 46,900.00   | 46,300.36          | 599.64     |
| Municipal Court:  | 31-460-2 |              |              |   |   |                    |            |
| Salary and Wages  | 43-490-1 |              |              |   |   |                    |            |
| Other Expenses  | 43-490-2 | 500.00       | 250.00       |   | 750.00  | 750.00             |            |
| Total Operations (Item 8 (A) Within "CAPS"              | 34-199   | 2,689,090.00 | 2,636,170.50 |   | 2,638,670.50                                      | 2,537,446.57       | 101,223.93 |
| B. Contingent   | 35-470   | 2,500.00     | 5,000.00     | XXXXXXXXXX                                | 5,000.00  |                    | 5,000.00   |
| Total Operations Including Contingent-<br>Within "Caps" | 34-201   | 2,691,590.00 | 2,641,170.50 |   | 2,643,670.50                                      | 2,537,446.57       | 106,223.93 |
| Detail:   |          |              |              |   |   |                    |            |
| Salaries and Wages                                      | 34-201-1 | 1,303,660.88 | 1,307,859.23 |   | 1,311,659.23                                      | 1,290,295.61       | 21,363.62  |
| Other Expenses (Including Contingent)                   | 34-201-2 | 1,387,929.12 | 1,333,311.27 |   | 1,332,011.27                                      | 1,247,150.96       | 84,860.31  |



























**CURRENT FUND - APPROPRIATIONS**

| 8. GENERAL APPROPRIATIONS   | FCOA       | Appropriated |              |   |   | Expended 2014      |                          |
|---|------------|--------------|--------------|---|---|--------------------|--------------------------|
|   |            | For 2015     | For 2014     | For 2014<br>By Emergency<br>Appropriation | Total for 2014<br>As Modified By<br>All Transfers | Paid or<br>Charged | Reserved                 |
| For Local District School Purpose -<br>Excluded From "Caps"   | XXXXXX     | XXXXXXXXXX   | XXXXXXXXXX   | XXXXXXXXXX                                | XXXXXXXXXX  | XXXXXXXXXX         | XXXXXXXXXX               |
| (D) Type I District School Debt Service   | XXXXXXXXXX | XXXXXXXXXX   | XXXXXXXXXX   | XXXXXXXXXX                                | XXXXXXXXXX  | XXXXXXXXXX         | XXXXXXXXXX               |
| Payment of Bond Principal   | 48-920     |              |              |   |   |                    | XXXXXXXXXX               |
| Payment of Bond Anticipation Notes  | 48-925     |              |              |   |   |                    | XXXXXXXXXX               |
| Interest on Bonds   | 48-930     |              |              |   |   |                    | XXXXXXXXXX               |
| Interest on Notes   | 48-935     |              |              |   |   |                    | XXXXXXXXXX               |
| Total of Type I District School Debt Service<br>- Excluded From "Caps"  | 48-999     |              |              |   |   |                    | XXXXXXXXXX               |
| (J) Deferred Charges and Statutory Expenditures -<br>Local School - Excluded From "Caps"                              | XXXXXXXXXX | XXXXXXXXXX   | XXXXXXXXXX   | XXXXXXXXXX                                | XXXXXXXXXX  | XXXXXXXXXX         | XXXXXXXXXX               |
| Emergency Authorizations - Schools  | 29-406     |              |              | XXXXXXXXXX                                |   |                    | XXXXXXXXXX               |
| Capital Project for Land, Building or Equipment<br>N.J.S. 18A:22-20   | 29-407     |              |              |   |   |                    | XXXXXXXXXX               |
| Total of Deferred Charges and Statutory Expenditures-<br>Local School - Excluded From "Caps"                          | 29-409     |              |              |   |   |                    | XXXXXXXXXX               |
| (K) Total Municipal Appropriations for Local District School<br>Purposes { Items (J) and (J) } - Excluded From "Caps" | 29-410     |              |              |   |   |                    | XXXXXXXXXX<br>XXXXXXXXXX |
| (O) Total General Appropriations - Excluded From<br>"Caps"  | 34-399     | 260,087.00   | 339,258.24   |   | 339,258.24  | 331,376.68         | 7,881.56                 |
| (L) Subtotal General Appropriations<br>{ Items (H-1) and (O) }  | 34-400     | 3,239,318.00 | 3,267,467.74 |   | 3,267,467.74                                      | 3,139,058.51       | 128,409.23               |
| (M) Reserve for Uncollected Taxes   | 50-899     | 670,000.00   | 674,527.00   | XXXXXXXXXX                                | 674,527.00  | 674,527.00         |                          |
| 9. Total General Appropriations   | 34-499     | 3,909,318.00 | 3,941,994.74 |   | 3,941,994.74                                      | 3,813,585.51       | 128,409.23               |

**CURRENT FUND - APPROPRIATIONS**

| 8. GENERAL APPROPRIATIONS  | FCOA    | Appropriated |              |   |   | Expended 2014      |            |
|--|---------|--------------|--------------|---|---|--------------------|------------|
|  |         | For 2015     | For 2014     | For 2014<br>By Emergency<br>Appropriation | Total for 2014<br>As Modified By<br>All Transfers | Paid or<br>Charged | Reserved   |
| (H-1) Total General Appropriations for<br>Municipal Purposes within "CAPS" | 34-299  | 2,979,231.00 | 2,928,209.50 |   | 2,928,209.50                                      | 2,807,681.83       | 120,527.67 |
|  | XXXXXXX |              |              |   |   |                    |            |
| (A) Operations - Excluded From "Caps"                                      | XXXXXXX | XXXXXXXXXX   | XXXXXXXXXX   | XXXXXXXXXX                                | XXXXXXXXXX  | XXXXXXXXXX         | XXXXXXXXXX |
| Other Operations   | 34-300  | 11,688.00    |              |   |   |                    |            |
| Uniform Construction Code  | 22-999  |              |              |   |   |                    |            |
| Shared Service Agreements  | 42-999  |              | 45,000.00    |   | 45,000.00   | 43,390.44          | 1,609.56   |
| Additional Appropriations Offset by Revenues                               | 34-303  |              |              |   |   |                    |            |
| Public & Private Programs Offset by Revenues                               | 40-999  | 2,759.00     | 35,975.74    |   | 35,975.74   | 29,703.74          | 6,272.00   |
| Total Operations - Excluded From "Caps"                                    | 34-305  | 14,447.00    | 80,975.74    |   | 80,975.74   | 73,094.18          | 7,881.56   |
| (C) Capital Improvements   | 44-999  | 60,000.00    | 95,000.00    |   | 95,000.00   | 95,000.00          |            |
| (D) Municipal Debt Service   | 45-999  | 169,490.00   | 163,282.50   |   | 163,282.50  | 163,282.50         | XXXXXXXXXX |
| (E) Total Deferred Charges (sheet 28)                                      | 46-999  | 16,150.00    |              | XXXXXXXXXX                                |   |                    | XXXXXXXXXX |
| (F) Judgments  | 37-480  |              |              |   |   |                    |            |
| (G) Cash Deficit   | 46-885  |              |              | XXXXXXXXXX                                |   |                    | XXXXXXXXXX |
| (K) Local District School Purposes   | 39-410  |              |              |   |   |                    | XXXXXXXXXX |
| (N) Transferred to Board of Education                                      | 29-405  |              |              | XXXXXXXXXX                                |   |                    | XXXXXXXXXX |
| (M) Reserve for Uncollected Taxes  | 50-899  | 670,000.00   | 674,527.00   | XXXXXXXXXX                                | 674,527.00  | 674,527.00         | XXXXXXXXXX |
| Total General Appropriations   | 34-499  | 3,909,318.00 | 3,941,994.74 |   | 3,941,994.74                                      | 3,813,585.51       | 128,409.23 |





**Dedicated Water Utility Budget - (continued)**

| 11. Appropriations for Water Utility                              | FCOA    | Appropriated |            |   |   | Expended 2014      |            |
|---|---------|--------------|------------|---|---|--------------------|------------|
|   |         | For 2015     | For 2014   | For 2014<br>By Emergency<br>Appropriation | Total for 2014<br>As Modified By<br>All Transfers | Paid or<br>Charged | Reserved   |
| <b>Deferred Charges and Statutory Expenditures</b>                | XXXXXXX | XXXXXXXXXX   | XXXXXXXXXX | XXXXXXXXXX                                | XXXXXXXXXX  | XXXXXXXXXX         | XXXXXXXXXX |
| Deferred Charges:   | XXXXXXX | XXXXXXXXXX   | XXXXXXXXXX | XXXXXXXXXX                                | XXXXXXXXXX  | XXXXXXXXXX         | XXXXXXXXXX |
| Emergency Authorizations  | 55-530  |              |            | XXXXXXXXXX                                |   |                    | XXXXXXXXXX |
| Deferred charges Unfunded:  |         |              |            | XXXXXXXXXX                                |   |                    | XXXXXXXXXX |
| Operating Deficit   | 55-531  |              |            | XXXXXXXXXX                                |   |                    |            |
|   | 55-532  |              |            | XXXXXXXXXX                                |   |                    |            |
|   |         |              |            | XXXXXXXXXX                                |   |                    |            |
|   |         |              |            | XXXXXXXXXX                                |   |                    |            |
| Statutory Expenditures :  | XXXXXXX | XXXXXXXXXX   | XXXXXXXXXX | XXXXXXXXXX                                | XXXXXXXXXX  | XXXXXXXXXX         | XXXXXXXXXX |
| Contribution To :   |         |              |            |   |   |                    |            |
| Public Employees' Retirement System                               | 55-540  |              |            |   |   |                    |            |
| Social Security System (O.A.S.I.)                                 | 55-541  | 3,200.00     |            |   |   |                    |            |
| Unemployment Compensation Insurance<br>(N.J.S.A. 43:21-3 et seq.) | 55-542  |              |            |   |   |                    |            |
|   |         |              |            |   |   |                    |            |
|   |         |              |            |   |   |                    |            |
|   |         |              |            |   |   |                    |            |
|   |         |              |            |   |   |                    |            |
| <b>Judgments</b>  | 55-531  |              |            |   |   |                    |            |
| <b>Deficit in Operations in Prior Years</b>                       | 55-532  |              |            | XXXXXXXXXX                                |   |                    | XXXXXXXXXX |
| <b>Surplus ( General Budget)</b>                                  | 55-545  |              |            | XXXXXXXXXX                                |   |                    | XXXXXXXXXX |
| <b>Total Water Utility Appropriations</b>                         | 55-599  | 222,400.00   | 182,540.00 |   | 182,540.00  | 101,894.68         | 25,645.32  |

**Dedicated Assessment Budget**

| 14. Dedicated Revenues From            | FCOA   | Anticipated  |      | Realized in<br>Cash in 2014      |
|--|--------|--------------|------|----------------------------------|
|  |        | 2015         | 2014 |                                  |
| Assessment Cash                        | 51-101 |              |      |                                  |
| Deficit ( General Budget )             | 51-885 |              |      |                                  |
| Total Assessment Revenues              | 51-899 |              |      |                                  |
| 15. Appropriations for Assessment Debt |        | Appropriated |      | Expended 2014<br>Paid or Charged |
| Payment of Bond Principal              | 51-920 | 2015         | 2014 |                                  |
| Payment of Bond Anticipation Notes     | 51-925 |              |      |                                  |
| Total Assessment Appropriations        | 51-999 |              |      |                                  |

**Dedicated Water Utility Assessment Budget**

| 14. Dedicated Revenues From                      | FCOA   | Anticipated  |      | Realized in<br>Cash in 2014      |
|--|--------|--------------|------|----------------------------------|
|  |        | 2015         | 2014 |                                  |
| Assessment Cash                                  | 52-101 |              |      |                                  |
| Deficit Water Utility Budget                     | 52-885 |              |      |                                  |
| Total Water Utility Assessment Revenues          | 52-899 |              |      |                                  |
| 15. Appropriations for Assessment Debt           |        | Appropriated |      | Expended 2014<br>Paid or Charged |
| Payment of Bond Principal                        | 52-920 | 2015         | 2014 |                                  |
| Payment of Bond Anticipation Notes               | 52-925 |              |      |                                  |
| Total Water Utility Assessment<br>Appropriations | 52-999 |              |      |                                  |

**Dedicated Assessment Budget**

| 14. Dedicated Revenues From                 | FCOA   | Utility          |      | Realized in Cash in 2014         |
|---|--------|------------------|------|----------------------------------|
|   |        | Anticipated 2015 | 2014 |                                  |
| Assessment Cash                             | 53-101 |                  |      |                                  |
| Deficit ( ) Utility Budget                  | 53-885 |                  |      |                                  |
| Total ( ) Utility Assessment Revenues       | 53-899 |                  |      |                                  |
| 15. Appropriations for Assessment Debt      |        | Appropriated     |      |                                  |
|   |        | 2015             | 2014 | Expended 2014<br>Paid or Charged |
| Payment of Bond Principal                   | 53-920 |                  |      |                                  |
| Payment of Bond Anticipation Notes          | 53-925 |                  |      |                                  |
| Total ( ) Utility Assessment Appropriations | 53-999 |                  |      |                                  |

Dedication by Rider - (N.J.S. 40A:4-39) "The dedicated revenues anticipated during the year 2015 from Animal Control, State or Federal Aid for Maintenance of Libraries

Bequest, Escheat; Federal Grant; Construction code fees due Hackensack Meadowlands Development Commission; Outside Employment of Off-Duty Municipal Police

Officers; Unemployment Compensation Insurance; Reimbursement of Sale of Gasoline to State Automobiles; State Training Fees - Uniform Construction Code Act,

Older Americans Act - Program Contributions; Municipal Alliance on Alcoholism and Drug Abuse - Program Income; Developers Escrow Fund; Recreation Trust

Public Defender; Disposal of Forfeited Property (PL 1986,C135);Open Space, Recreation, Farmland and Historic Preservation Trust;Shade Tree Donations N.J.S.A. 40A:5-29

N.J.A.C. 5:23-4.12; Parking Offenses Adjudication Act (P.L. 1989, C.137); Accumulated Absences N.J.A.C. 5:30-15 Snow Removal Trust Fund P.L. 2001, c.138; Developers Fee

Housing Trust Funds PL 1985,c222-NIAC 5:92-181; Police Nextel Phones Donations N.J.S.A. 40A:5-29; Blaristown Historic Preservation Donations N.J.S.A. 40A:5-29 and Dona

& Sales of T-Shirts to offset Environmental Commission Costs Donations N.J.S.A. 40A:5-29 are hereby anticipated as revenue and are hereby appropriated for the purposes to which said revenue is dedicated by statute or other legal requirement."

*(Insert additional appropriate titles in space above when applicable, if resolution for rider has been approved by the Director)*

## Appendix to Budget Statement

Current Fund Balance Sheet - December 31, 2014

Comparative Statement of Current Fund Operations and Changes in  
Current Surplus

| ASSETS  |                |                     |
|---|----------------|---------------------|
| Cash and Investments  | 1110100        | 2,527,447.33        |
| Due from State of N.J. (c. 20, P.L. 1961)                     | 1111000        |                     |
| Federal and State Grants Receivable                           | 1110200        |                     |
| Receivable with Offsetting Reserves:                          | XXXXXXXXXX     | XXXXXXXXXX          |
| Taxes Receivable  | 1110300        | 197,514.24          |
| Tax Title Liens Receivable                                    | 1110400        | 95,296.70           |
| Property Acquired by Tax Title Lien Liquidation               | 1110500        |                     |
| Other receivable  | 1110600        |                     |
| Deferred Charges Required to be in 2015 Budget                | 1110700        |                     |
| Deferred Charges Required to be in Budgets Subsequent to 2015 | 1110800        |                     |
| <b>Total Assets</b>   | <b>1110900</b> | <b>2,820,258.27</b> |

| LIABILITIES, RESERVES AND SURPLUS              |         |                     |
|--|---------|---------------------|
| * Cash Liabilities                             | 2110100 | 1,488,132.49        |
| Reserves for Receivable                        | 2110200 | 292,810.94          |
| Surplus  | 2110300 | 1,039,314.84        |
| <b>Total Liabilities, Reserves and Surplus</b> |         | <b>2,820,258.27</b> |

|   |         |              |
|---|---------|--------------|
| School Tax Levy Unpaid                        | 2220100 | 5,179,651.57 |
| Less: School Tax Deferred                     | 2220200 | 4,276,962.00 |
| * Balance Include in Above "Cash Liabilities" | 2220300 | 902,689.57   |

|   | Year 2014      | Year 2013            |
|---|----------------|----------------------|
| Surplus Balance, January 1st                            | 2310100        | 1,033,727.53         |
| <b>CURRENT REVENUE ON A CASH BASIS:</b>                 |                |                      |
| Current Taxes   | 2310200        | 15,806,754.23        |
| * (Percentage collected 2014: 98.52%, 2013 98.42%)      |                |                      |
| Delinquent Taxes  | 2310300        | 209,538.11           |
| Other Revenues and Additions to Income                  | 2310400        | 3,267,208.01         |
| <b>Total Funds</b>                                      | <b>2310500</b> | <b>20,317,227.88</b> |
| <b>EXPENDITURES AND TAX REQUIREMENTS:</b>               |                |                      |
| Municipal Appropriations                                | 2310600        | 3,267,467.74         |
| School Taxes (Including Local and Regional)             | 2310700        | 10,359,303.00        |
| County Taxes (Including Added Tax Amounts)              | 2310800        | 5,506,801.81         |
| Special District Taxes                                  | 2310900        | 144,025.64           |
| Other Expenditures and Deductions from Income           | 2311000        | 314.85               |
| <b>Total Expenditures and Tax Requirements</b>          | <b>2311100</b> | <b>19,277,913.04</b> |
| Less: Expenditures to be Raised by Future Taxes         | 2311200        |                      |
| <b>Total Adjusted Expenditures and Tax Requirements</b> | <b>2311300</b> | <b>19,277,913.04</b> |
| <b>Surplus Balance - December 31 st</b>                 | <b>2311400</b> | <b>1,039,314.84</b>  |

Nearest even percentage may be used

Proposed Use of Current Fund Surplus in 2015 Budget

|  |                |                   |
|--|----------------|-------------------|
| Surplus Balance December 31, 2014          | 2311500        | 1,039,314.84      |
| Current Surplus Anticipated in 2015 Budget | 2311600        | 645,445.00        |
| <b>Surplus Balance Remaining</b>           | <b>2311700</b> | <b>393,869.84</b> |

(Important: This appendix must be included in advertisement of budget.)

2015

Capital Budget and Capital Improvement Program

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted else where, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

CAPITAL BUDGET

- A plan for all capital expenditures for the current fiscal year.  
If no Capital Budget is Included, check the reason why:
  - Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund Capital Line Items and Down Payments on Improvements
  - No bond ordinances are planned this year.

CAPITAL IMPROVEMENT PROGRAM

- A multi - year list of planned capital projects , including the current year.  
Check appropriate box for number of years covered , including current year:
  - 3 years. (Population under 10,000)
  - 6 years. (Over 10,000 and all county governments)
  - \_\_\_\_\_ years. (Exceeding minimum time period)
- Check if municipality is under 10,000 has not expended more than \$25,000 annually for capital purposes in immediately previous three years , and is not adopting CIP.

**Narrative for Capital Improvement Program**

The attached Capital Improvement Program is designed to meet the requirements of law, and therefore, is narrow in scope and limited by the use of standardized forms and summary sheets. In reality, the ongoing planning process is dynamic and continually changing. The primary purpose of this plan, however, is to serve as a guide for continuous planning and budgeting. The Capital planning process includes input from the various boards, individuals, and departments of the Township.

The Mayor and Committee are continuously planning within the Township by preparing the Capital Budget. This Budget is not a spending budget, but a plan for future budgeting.













Annual List of Change Orders Approved  
Pursuant to N.J.A.C. 5:30-11

Contacting Unit: Township of Blairstown

Year Ending: December 31, 2014

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et. seq. Please identify each change order by name of project.

- 1.
- 2.
- 3.
- 4.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.) If you have not had a change order exceeding the 20 percent threshold for the year indicated above please check here  and certify below.

March 11, 2015  
Date

Angela E. Pappalardo  
Clerk of the Governing Body