



# State of New Jersey Local Government Services

**Year:**  **Municipal User Friendly Budget**

**MUNICIPALITY:**

**Municode:**  **Filename:** 2104\_fba\_2016.xlsm

**Website:**

**Phone Number:**

**Mailing Address:**

**Municipality:**  **State:**  **Zip:**

**Mayor**

First Name	Middle Name	Last Name	Term Expires	Business Email
Hermon		Shoemaker	12/31/2016	hshoemaker@blairstowntwp-nj.com

**Chief Administrative Officer**

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**Chief Financial Officer**

Christine		Rolef		cfo@blairstowntwp-nj.com
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**Municipal Clerk**

Phyllis		Pizzaia		clerk@blaristowntwp-nj.com
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**Registered Municipal Accountant**

William		Schroeder		
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**Governing Body Members**

First Name	Middle Name	Last Name	Term Expires	Business Email
Paul		Avery	12/31/2018	pavery@blairstowntwp-nj.com
Cynthia		Dalton	12/31/2018	cdalton@blaraistowntwp-nj.com
Stephen		Lance	12/31/2017	slance@blaristowntwp-nj.com
Joanne		VanValkenburg	12/31/2016	jvanvalkenburg@blairstowntwp-nj.com



**USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN**

<u>2015 Calendar Year Property Tax Levies - ALL entities levying property taxes</u>					<u>Current Year 2016 Budget</u>		
	<u>Calendar Year</u>	<u>Calendar Year</u>	<u>% of</u>	<u>Avg Residential</u>	<u>Taxes</u>	<u>Actual/Estimated</u>	<u>Tax Levy</u>
	<u>Tax Rate</u>	<u>Tax Levy</u>	<u>Total Levy</u>	<u>Taxpayer Impact</u>			
Municipal Purpose Tax			0.00%	\$0.00	Municipal Purpose Tax		
Municipal Library			0.00%	\$0.00	Municipal Library		
Municipal Open Space		\$143,925.00	0.88%	\$0.00	Municipal Open Space	ACTUAL	\$142,893.00
Fire Districts (avg. rate/total levies)			0.00%	\$0.00	Fire Districts (total levies)		
Other Special Districts (total levies)			0.00%	\$0.00	Other Special Districts (total levies)		
Local School District		\$5,398,605.00	33.18%	\$0.00	Local School District	ESTIMATED	\$5,506,577.00
Regional School District		\$5,146,252.00	31.63%	\$0.00	Regional School District	ESTIMATED	\$5,249,177.00
County Purposes		\$4,920,891.78	30.24%	\$0.00	County Purposes	ESTIMATED	\$5,032,529.00
County Library		\$384,658.74	2.36%	\$0.00	County Library	ESTIMATED	\$384,658.00
County Board of Health			0.00%	\$0.00	County Board of Health		
County Open Space		\$276,236.80	1.70%	\$0.00	County Open Space	ESTIMATED	\$276,236.00
Other County Levies (total)			0.00%	\$0.00	Other County Levies (total)		
<b>Total (Calendar Year 2015 Budget)</b>	<b>0.000</b>	<b>\$16,270,569.32</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>Total ESTIMATED amount to be raised by taxes</b>		<b>\$16,592,070.00</b>
Total Taxable Valuation as of October 1, 2015 <u>\$716,830,485.00</u> (To be used to calculate the current year tax rate)					Revenue Anticipated, Excluding Tax Levy <u>3,899,883.71</u>		
Current Year Average Residential Assessment <u>\$295,361.17</u>					Budget Appropriations, before Reserve for Uncollected Taxes <u>3,226,883.71</u>		
<b><u>Prior Year to Current Year Comparison</u></b>					Total Non-Municipal Tax Levy <u>\$16,592,070.00</u>		
<b><u>Comparison - Municipal Purposes Tax Rate</u></b>					Amount to be Raised by Taxes - Before RUT <u>\$15,919,070.00</u>		
Prior Year	Current Year	% Change (+/-)			Reserve for Uncollected Taxes (RUT) <u>\$673,000.00</u>		
0.000		#DIV/0!			Total Amount to be Raised by Taxes <u>\$16,592,070.00</u>		
<b><u>Comparison - Municipal Purposes Tax Levy</u></b>					% of Tax Collections used to Calculate RUT <u>95.94%</u>		
Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)		If % used exceeds the actual collection % then reference the statutory exception used		
\$0.00	\$0.00	#DIV/0!	\$0.00		<b><u>Tax Collections - ACTUAL as of Prior Year</u></b>		
<b><u>Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Only)</u></b>					Total Tax Revenue, Collections CY 2015 <u>16,032,145.96</u>		
Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)		Total Tax Levy, CY 2015 <u>16,301,806.87</u>		
\$0.00	\$0.00	#DIV/0!	\$0.00		% of Taxes Collected, CY 2015 <u>98.35%</u>		
					Delinquent Taxes - December 31, 2015 <u>\$234,729.22</u>		

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Water Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	-2.75%	(\$20,090.00)	\$730,945.00	\$710,855.00	\$645,445.00		\$65,410.00					
08	Local Revenue	-0.08%	(\$151.18)	\$195,226.18	\$195,075.00	\$54,875.00		\$140,200.00					
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$2,945,390.00	\$2,945,390.00	\$2,945,390.00							
08	Uniform Construction Code Fees	#DIV/0!	\$0.00		\$0.00								
<b>Special Revenue Items w/ Prior Written Consent</b>													
11	Shared Services Agreements	#DIV/0!	\$0.00		\$0.00								
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00		\$0.00								
10	Public and Private Revenue	-96.24%	(\$30,038.45)	\$31,212.16	\$1,173.71	\$1,173.71							
08	Other Special Items	-50.01%	(\$25,014.00)	\$50,014.00	\$25,000.00	\$25,000.00							
15	Receipts from Delinquent Taxes	16.73%	\$32,679.91	\$195,320.09	\$228,000.00	\$228,000.00							
<b>Amount to be raised by taxation</b>													
07	Local Tax for Municipal Purposes	-100.00%	(\$420,853.22)	\$420,853.22	\$0.00								
07	Minimum Library Tax	#DIV/0!	\$0.00		\$0.00								
54	Open Space Levy Tax	-3.82%	(\$5,676.00)	\$148,569.00	\$142,893.00		\$142,893.00						
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	Total	-9.94%	(\$469,142.94)	\$4,717,529.65	\$4,248,386.71	\$3,899,883.71	\$142,893.00	\$205,610.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)**

FCOA	Budgeted Full-Time	Positions Part-Time	% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Water Utility	Utility	Utility	Utility	Utility	Utility
20	3.00	10.00	-0.09%	(\$431.36)	\$494,136.36	\$493,705.00	\$493,705.00								
21		1.00	34.28%	\$19,669.00	\$57,381.00	\$77,050.00	\$77,050.00								
22			0.50%	\$19.00	\$3,831.00	\$3,850.00	\$3,850.00								
23			1.25%	\$6,831.88	\$545,877.12	\$552,709.00	\$552,709.00								
25	8.00	12.00	-7.61%	(\$57,393.26)	\$754,541.97	\$697,148.71	\$695,975.00	\$1,173.71							
26	6.00		-4.80%	(\$35,635.97)	\$742,775.97	\$707,140.00	\$597,850.00			\$109,290.00					
27			-5.77%	(\$1,214.00)	\$21,024.00	\$19,810.00	\$19,710.00	\$100.00							
28		1.00	-32.98%	(\$21,735.74)	\$65,896.74	\$44,161.00	\$44,161.00								
29			#DIV/0!	\$0.00	\$0.00	\$0.00									
30			-4.08%	(\$2,876.00)	\$70,537.00	\$67,661.00			\$67,661.00						
31			0.57%	\$800.00	\$140,100.00	\$140,900.00	\$140,900.00								
32			78.00%	\$8,904.00	\$11,416.00	\$20,320.00	\$20,320.00								
35			-20.00%	(\$500.00)	\$2,500.00	\$2,000.00	\$2,000.00								
36			0.01%	\$26.00	\$295,841.00	\$295,867.00	\$292,667.00			\$3,200.00					
37			#DIV/0!	\$0.00	\$0.00	\$0.00									
42			#DIV/0!	\$0.00	\$0.00	\$0.00									
43			-37.50%	(\$300.00)	\$800.00	\$500.00	\$500.00								
44			-37.88%	(\$53,332.00)	\$140,790.00	\$87,458.00	\$37,658.00			\$49,800.00					
45			-2.89%	(\$7,990.00)	\$276,642.00	\$268,652.00	\$165,300.00		\$75,232.00	\$28,120.00					
46			497.24%	\$80,305.00	\$16,150.00	\$96,455.00	\$81,255.00			\$15,200.00					
48			#DIV/0!	\$0.00	\$0.00	\$0.00									
50			0.15%	\$1,000.00	\$672,000.00	\$673,000.00	\$673,000.00								
55			#DIV/0!	\$0.00	\$0.00	\$0.00									
Total	17.00	24.00	-1.48%	(\$63,853.45)	\$4,312,240.16	\$4,248,386.71	\$3,898,610.00	\$1,273.71	\$142,893.00	\$205,610.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



**ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA**

<b>Property Tax Assessments - Taxable Properties (October 1, 2015 Value)</b>				<b>Property Tax Assessments - Exempt Properties (October 1, 2015 Value)</b>			
	# of Parcels	Assessed Value	% of Total		# of Parcels	Assessed Value	% of Total
1 Vacant Land	173	\$16,383,200.00	2.29%	15A Public Schools	6	\$25,067,309.00	25.93%
2 Residential	1,875	\$554,080,200.00	77.55%	15B Other Schools	9	\$33,983,700.00	35.16%
3A/3B Farm	589	\$75,503,200.00	10.57%	15C Public Property	95	\$17,775,229.00	18.39%
4A Commercial	121	\$58,811,400.00	8.23%	15D Church and Charities	16	\$12,228,130.00	12.65%
4B Industrial	6	\$7,406,800.00	1.04%	15E Cemeteries & Graveyards	6	\$490,600.00	0.51%
4C Apartments			0.00%	15F Other Exempt	20	\$7,119,449.00	7.37%
5A/5B Railroad			0.00%				
6A/6B Business Personal Property	2	\$2,279,426.00	0.32%				
<b>Total</b>	<b>2,766</b>	<b>\$714,464,226.00</b>	<b>100.00%</b>	<b>Total</b>	<b>152</b>	<b>\$96,664,417.00</b>	<b>100.00%</b>

Average Ratio (%), Assessed to True Value	99.17%
Equalized Valuation, Taxable Properties	\$720,443,910.46

Total # of property tax appeals filed in 2015	County Tax Board	15.00
	State Tax Court	0.00
Number of 2015 County Tax Board decisions appealed to Tax Court		0.00
Number of pending property tax appeals in State Tax Court		1.00

Amount paid out by municipality for tax appeals in 2015	\$23,396.91
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Percentage of Exempt vs. Non-Exempt Properties	13.53%
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<b>Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements</b>				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2015 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
<b>Total 5 Yr Exemptions/Abatements</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



**USER FRIENDLY BUDGET SECTION  
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body		5.00	26,843.17	\$22,806.21		\$568.24		\$3,468.72
Supervisory Staff (Department Heads & Managers)	3.00	2.00	397,655.81	\$271,039.50	\$19,703.57	\$34,108.30	\$22,997.24	\$49,807.20
Police Officers (Including Superior Officers)	7.00	1.00	774,608.86	\$438,582.75	\$103,587.86	\$80,522.00	\$68,077.11	\$83,839.14
Fire Fighters (Including Superior Officers)		6.00	8,082.46	\$7,000.00				\$1,082.46
All Other Union Employees not listed above			0.00					
All Other Non-Union Employees not listed above	7.00	10.00	829,612.79	\$543,745.01	\$38,190.74	\$51,321.46	\$106,367.34	\$89,988.24
<b>Totals</b>	<b>17.00</b>	<b>24.00</b>	<b>2,036,803.09</b>	<b>\$1,283,173.47</b>	<b>\$161,482.17</b>	<b>\$166,520.00</b>	<b>\$197,441.69</b>	<b>\$228,185.76</b>

Is the Local Government required to comply with NJSA 11A **(Civil Service)**? - YES or NO

**NO**

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

**USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS**

	<b>Current Year # of Covered Members (Medical &amp; Rx)</b>	<b>Current Year Annual Cost Estimate per Employee</b>	<b>Total Current Year Cost</b>	<b>Prior Year # of Covered Members (Medical &amp; Rx)</b>	<b>Prior Year Annual Cost per Employee (Average)</b>	<b>Total Prior Year Cost</b>
<b>Active Employees - Health Benefits - Annual Cost</b>						
Single Coverage	7.00	\$10,300.20	\$72,101.40	7.00	\$9,707.88	\$67,955.16
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)	3.00	\$20,600.28	\$61,800.84	3.00	\$19,415.76	\$58,247.28
Family	4.00	\$27,707.52	\$110,830.08	4.00	\$25,143.36	\$100,573.44
Employee Cost Sharing Contribution (enter as negative - )						
<b>Subtotal</b>	<b>14.00</b>		<b>\$244,732.32</b>	<b>14.00</b>		<b>\$226,775.88</b>
<b>Elected Officials - Health Benefits - Annual Cost</b>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative - )						
<b>Subtotal</b>	<b>0.00</b>		<b>\$0.00</b>	<b>0.00</b>		<b>\$0.00</b>
<b>Retirees - Health Benefits - Annual Cost</b>						
Single Coverage	11	\$5,237.80	\$57,615.80	11	\$5,328.71	\$58,615.81
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)	6	\$15,508.64	\$93,051.84	6	\$15,508.64	\$93,051.84
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative - )						
<b>Subtotal</b>	<b>17.00</b>		<b>\$150,667.64</b>	<b>17.00</b>		<b>\$151,667.65</b>
<b>GRAND TOTAL</b>	<b>31.00</b>		<b>\$395,399.96</b>	<b>31.00</b>		<b>\$378,443.53</b>

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

**Is medical coverage provided by the SHBP (Yes or No)?**

<b>YES</b>
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**Is prescription drug coverage provided by the SHBP (Yes or No)?**

<b>YES</b>
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**USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT**

			Current Year	2017	2018	All Additional Future
Gross Debt	Deductions	Net Debt	Budget	Budget	Budget	Years' Budgets
Local School Debt		\$0.00	Utility Fund - Principal	\$25,000.00	\$25,000.00	\$28,000.00
Regional School Debt		\$0.00	Utility Fund - Interest	\$3,120.00	\$2,120.00	\$1,120.00
Utility Fund Debt			Bond Anticipation Notes - Principal			
Water	\$78,000.00	\$78,000.00	Bond Anticipation Notes - Interest			
0		\$0.00	Bonds - Principal	\$140,000.00	\$145,000.00	\$145,000.00
0		\$0.00	Bonds - Interest	\$73,016.26	\$67,416.26	\$150,216.26
0		\$0.00	Loans & Other Debt - Principal			
0		\$0.00	Loans & Other Debt - Interest			
0		\$0.00	<b>Total</b>	<b>\$241,136.26</b>	<b>\$239,536.26</b>	<b>\$324,336.26</b>
<u>Municipal Purposes</u>			<b>Total Principal</b>	<b>\$165,000.00</b>	<b>\$170,000.00</b>	<b>\$173,000.00</b>
Debt Authorized	\$652,948.00	\$652,948.00	<b>Total Interest</b>	<b>\$76,136.26</b>	<b>\$69,536.26</b>	<b>\$151,336.26</b>
Notes Outstanding		\$0.00	<b>% of Total Current Year Budget</b>	<b>5.68%</b>		
Bonds Outstanding	\$1,778,000.00	\$1,778,000.00	<b>Description</b>	<b>Debt Not Listed Above</b>		
Loans and Other Debt	\$137,487.00	\$137,487.00	Total Guarantees - Governmental	\$27,498.00	\$27,498.00	\$27,498.00
<b>Total (Current Year)</b>	<b>\$2,646,435.00</b>	<b>\$78,000.00</b>	Total Guarantees - Other			
			Total Capital/Equipment Leases			
			Total Other			
Population (2010 census)	5,967		<b>Bond Rating</b>	<u>Moody's</u>	<u>Standard &amp; Poors</u>	<u>Fitch</u>
Per Capita Gross Debt	\$443.51		Rating	A-		
Per Capita Net Debt	\$430.44		Year of Last Rating	2013		
3 Yr. Average Property Valuation		\$715,527,541.00	<b>Mark "X" if Municipality has no bond rating</b>			
Net Debt as % of 3 Year Avg Property Valuation		0.36%				







**USER FRIENDLY BUDGET SECTION - Notes**

(Press ALT-Enter to go to a new line in each cell)


# 2016 MUNICIPAL DATA SHEET

NON-CAP

(MUST ACCOMPANY 2016 BUDGET)

MUNICIPALITY: Township of Blirstown

COUNTY : Warren

<u>Herman P. Shoemaker</u> <b>Mayor's Name</b>	<u>2017</u> <b>Term Expires</b>
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<b>Governing Body Members</b>	
<b>Name</b>	<b>Term Expires</b>
<u>Paul Avery</u>	<u>2018</u>
<u>Cynthia Dalton</u>	<u>2018</u>
<u>Stephen J. Lance</u>	<u>2017</u>
<u>Joanne VanValkenburg</u>	<u>2016</u>

<b>Municipal Officials</b>	
<u>Phyllis E. Pizzaia</u> <b>Municipal Clerk</b>	<u>4/1/08</u> { Date of Orig. Appt. C-1365 Cert No.
<u>Dawn Gallant</u> <b>Tax Collector</b>	<u>T-8140</u> Cert No.
<u>Christine M. Rolef</u> <b>Chief Financial Officer</b>	<u>N-0814</u> Cert No.
<u>William F. Schroeder</u> <b>Registered Municipal Accountant</b>	<u>452</u> Lic No.
<u>Robert J. Benbrook</u> <b>Municipal Attorney</b>	

**Official Mailing Address of Municipality**

Blirstown Township

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106 Route 94

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Blirstown, New Jersey 07825

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**Fax #** (908) 362-9635

**Please attach this to your 2016 Budget and Mail to :**

**Director, Division of Local Government Services  
 Department of Community Affairs  
 P.O. Box 803  
 Trenton , N.J. 08625**

<b>Division Use Only</b>
Municode: _____
Public Hearing Date: _____

2016  
MUNICIPAL BUDGET

Municipal Budget of the \_\_\_\_\_ Township of \_\_\_\_\_ Blairstown \_\_\_\_\_, County of \_\_\_\_\_ Warren \_\_\_\_\_ for the Fiscal Year 2016

It is Hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the \_\_\_\_\_ 9th \_\_\_\_\_ of \_\_\_\_\_ March \_\_\_\_\_, 2016 and that public advertisement will be made in accordance with the provisions of N J S. 40A:4-6 and N J A C. 5:30-4 4(d)

Certified by me, this \_\_\_\_\_ 9th \_\_\_\_\_ Day of \_\_\_\_\_ March \_\_\_\_\_, 2016

*Phyllis E. Pizzaia*

Phyllis E. Pizzaia - Municipal Clerk

106 Route 94

Address

Blairstown, NJ 07825

Address

(908)362-6663 Ext.230

Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained here in are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this \_\_\_\_\_ 9th \_\_\_\_\_ day of \_\_\_\_\_ March \_\_\_\_\_, 2016

Mr. Arlington, NJ 07856

Registered Municipal Accountant

200 Valley Road Suite 300

Address

Address

(973) 328-1825

Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N J S 40A:4-1 et seq

Certified by me, this \_\_\_\_\_ 9th \_\_\_\_\_ day of \_\_\_\_\_ March \_\_\_\_\_, 2016

*Christine M. Rolef*  
Christine M. Rolef - Chief Financial Officer

DO NOT USE THESE SPACES

**CERTIFICATION OF ADOPTED BUDGET**

It is hereby certified that the amount to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only

STATE OF NEW JERSEY

Department of Community Affairs

Direct of the Division of Local Government Services

Dated: \_\_\_\_\_ 2016

By: \_\_\_\_\_

*(Do Not advertise this Certification form)*

**CERTIFICATION OF APPROVED BUDGET**

It is hereby certified that the Approved Budget made part hereof complies with the requirements of law, and approval is given pursuant to N.J.S. 40A:4-79

STATE OF NEW JERSEY

Department of Community Affairs

Direct of the Division of Local Government Services

Dated: \_\_\_\_\_ 2016

By: \_\_\_\_\_

COMMENTS OR CHANGES REQUIRED AS A CONDITION OF CERTIFICATION OF DIRECTOR OF LOCAL GOVERNMENT SERVICES

The changes or comments which follow must be considered in connection with further action on this budget

Township of Blairstown, County of Warren

MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the Township of Blairstown, County of Warren for the Fiscal Year 2016

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2016 ;

Be it Further Resolved, that said Budget be published in the New Jersey Herald

In the issue of March 22th, 2016

The Governing Body of the Township of Blairstown does hereby approve the following as the Budget for the year 2016 :

RECORDED VOTE

Avery (
Ayes Dalton Nays (
Lance (
Shoemaker (
VanValkenburg (

(
Abstained ( None
(
(
Absent (
(

Notice is hereby given that the Budget and Tax Resolution was approved by the Township Committee of the Township of Blairstown, County of Warren, on March 9, 2016 .

A hearing on the Budget and Tax Resolution will be held at Township Municipal Building, Route 94, on April 13, 2016 at 7:30 o'clock P.M. at which time and place objections to said Budget and Tax Resolution for the year 2016 may be presented by taxpayers or other interested persons.

# EXPLANATORY STATEMENT

## SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

	Year 2016
General Appropriations For : (Reference to item and sheet number should be omitted in advertised budget)	XXXXXXXXXXXXXX
1. Appropriations within "Caps" -	XXXXXXXXXXXXXX
(a) Municipal Purposes {(Item H-1, Sheet 19) (N.J.S.40A:4-45.2)}	2,941,397.00
2. Appropriations excluded from "Caps"	XXXXXXXXXXXXXX
(a) Municipal Purposes {(Item H-2, Sheet 28) (N.J.S.40A:4-45.3 as amended)}	285,486.71
(b) Local District School Purposes in Municipal Budget ( Item K, Sheet 29)	
Total General Appropriations excluded from "Caps" (Item O, Sheet 29)	285,486.71
3. Reserve for Uncollected Taxes (Item M, Sheet 29) - Based on Estimated 95.94% Percent of Tax Collections	673,000.00
4. Total General Appropriations (Item 9, Sheet 29)	3,899,883.71
5. Less Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11) (i.e., Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)	3,899,883.71
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)	XXXXXXXXXXXXXX
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)	
(b) Addition to Local District School Tax (Item 6(b), Sheet 11)	
(c) Minimum Library Tax	

## EXPLANATORY STATEMENT - (Continued )

### SUMMARY OF 2015 APPROPRIATIONS EXPENDED AND CANCELED

	General Budget	Water Utility	Water/Sewer Utility	Utility	Explanation of Appropriations for "Other Expenses"
Budget Appropriations - Adopted Budget	3,909,318.00	222,400.00			The amounts appropriated under the title of "Other Expenses" are for operating costs other than "Salaries & Wages". Some of the items included in "Other Expenses" are:
Budget Appropriations Added by N.J.S. 40A:4-87	29,953.16				
Emergency Appropriations					
Total Appropriations	3,939,271.16	222,400.00			
<u>Expenditures</u>					Materials, supplies and non-bondable equipment; Repairs and maintenance of buildings. equipment, roads, etc., Contractual services for garbage and trash removal, fire hydrant service, aid to volunteer fire companies, etc.:
Paid or Charged (Including Reserve for Uncollected Taxes)	3,778,642.74	168,976.29			
Reserved	158,120.92	11,243.01			
Unexpended Balances Canceled	2,507.50	42,180.70			
Total Expenditures and Unexpended Balances Canceled	3,939,271.16	222,400.00			
Overexpenditures *					

\* See Budget Appropriation Items so marked to the right of column " Expended 2015 Reserved. "

Printing and advertising, utility services, Insurance and many other items essential to the services rendered by municipal government.

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

Information on the 2016 budget, together with a true copy of the entire budget, is available to the public for their inspection by contacting Phyllis Pizzaia at (908) 362-6663.

**I. TAX RATE**

As of the date of introduction of this budget, the Local and Regional School and County Tax Rates have not been determined. Therefore, the 2016 Tax Rate and levies are subject to rate revision when final certification is made by the County Board of Taxation.

	2016 (Estimate)		2015 (Actual)	
	Amount	Rate	Amount	Rate
Municipal Taxes	None	\$0.000	None	\$0.000
Open Space Taxes	\$ 142,893	\$0.020	\$ 143,925	\$0.020
Local School Taxes		\$0.000	5,398,605	\$0.750
Regional School Taxes		\$0.000	5,146,252	\$0.715
County Taxes		\$0.000	5,581,787	\$0.776
	<u>\$ 142,893</u>	<u>\$0.020</u>	<u>\$ 16,270,569</u>	<u>\$2.261</u>

Assessed Valuation \$ 716,830,485 \$ 719,624,972

**II. APPROPRIATIONS "CAPS"**

The Municipal Budget for the year 2016 has been prepared within the constraints imposed by Chapter 74, Public Laws of 2004, commonly referred to as the "CAPS" law. This imposes a limit on municipal expenditures, which for the Township of Blairstown is calculated as follows:

**CAP CALCULATION**

Total General Appropriations for 2015	\$	3,939,271.16
CAP Base Adjustment		
CAP Base Adjustment		-
<b>Modifications</b>		
<u>Less:</u>		
Reserve for Uncollected Taxes	\$	670,000.00
Public and Private Programs		32,712.16
Interlocal Agreements		
Total Other Operations		11,688.00
Deferred Charges		16,150.00
Capital Improvements		60,000.00
Municipal Debt Service		<u>169,490.00</u>
		<u>960,040.16</u>
Amount on Which CAP is Applied		2,979,231.00
0.00% CAP		-
Allowable Appropriations Before Exceptions		<u>2,979,231.00</u>
<b>Additional Modifications</b>		
None		
Increase to 3.5%*		-
Total Allowable Appropriations with 3.5% "CAP"		<u>2,979,231.00</u>
Total Appropriations within CAPS		<u>2,941,397.00</u>
DIFFERENCE	\$	<u>37,834.00</u>

NOTE:

Sheet 3b

**MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE:**

1. HOW THE "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM  
(e.g. if Police S&W appears in the regular section and also under "Public & Private Programs Offset by Revenues", combine the figures for purposes of citizen understanding.)

EXPLANATORY STATEMENT - (Continued)				
BUDGET MESSAGE				
<p>*Under provisions of N.J.S.40A:4-45.2(AS AMENDED), the annual CAP rate is set at 3.5% or the index rate, whichever is less. For 2016, the index rate is established at 0% and the CAP is at this per cent unless the municipality elected to increase to 3.5% by adoption of municipal index ordinance.</p>			<p><b><u>IMPLEMENTATION OF THE FLEXIBLE CHART OF ACCOUNTS</u></b></p> <p>The implementation of a flexible chart of accounts program began in earnest several years ago for Municipal and County entities to provide a "common language" common to all municipal and county budgets. The common coding will ultimately lead to electronic filing of budgets rather than the historical, but now outdated, paper intensive system in place today. It's other benefits are a higher degree of comparability between government units, and it assists the Division in preparing it's Annual Report.</p> <p>Any questions regarding the new budget breakdowns and crosswalks should be directed to the office of the Chief Financial Officer.</p>	

Sheet 3b(1)

**NOTE:**

**MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE:**

1. HOW THE "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM  
(e.g. if Police S&W appears in the regular section and also under "Public & Private Programs Offset by Revenues", combine the figures for purposes of citizen understanding.)

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

**III. TAX LEVY CAP**

The Municipal Budget for the year 2016 has been prepared within the constraints imposed by Chapter 62, Public Laws of 2007, commonly referred to as the "TAX LEVY CAPS" law. This imposes a 2% increase limit on the municipal tax levy, subject to exclusions and additions. Municipalities with tax rates below \$0.10 per one-hundred dollars of assessed valuation are exempt from the Tax Levy CAP. As such, Blairstown Township is exempt from the Tax Levy CAP.

**IV. HEALTH CARE COSTS**

Total Health Care Costs for 2016	\$ 415,200.00
Employee Share of Health Care Costs	<u>40,000.00</u>
Total Employer Share of Health Care Costs/Appropriations	<u>\$ 375,200.00</u>

**NOTE:**

**MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE:**

1. HOW THE APPROPRIATION AND TAX LEVY "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM  
(e.g. if Police S&W appears in the regular section and also under "Public & Private Programs Offset by Revenues", combine the figures for purposes of citizen understanding.)

### Current Fund - Anticipated Revenues

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2016	2015	Cash in 2015
1. Surplus Anticipated	08-101	645,445.00	645,445.00	645,445.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-102			
Total Surplus Anticipated	08-100	645,445.00	645,445.00	645,445.00
3. Miscellaneous Revenues - Section A: Local Revenues	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Licenses:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Alcoholic Beverages	08-103			
Other	08-104			
Fees and Permits	08-105			
Fines and Costs:	XXXXXX	XXXXXXXXXX		XXXXXXXXXX
Municipal Court	08-110			
Other	08-109			
Interest and Costs on Taxes	08-112	42,775.00	48,900.00	42,778.02
Interest and Costs on Assessments	08-115			
Parking Meters	08-111			
Interest on Investments and Deposits	08-113	12,100.00	11,000.00	12,119.80
Anticipated Utility Operating Surplus	08-114			

**Current Fund - Anticipated Revenues - ( Continued )**

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
3. Miscellaneous Revenues - Section A: Local Revenues				
<b>Total Section A: Local Revenues</b>	08-001	54,875.00	59,900.00	54,897.82



**Current Fund - Anticipated Revenues - ( Continued )**

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S. 40A: 4-36 and N.J.A.C. 5:23-4.17)	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Uniform Construction Code Fees	08-160			
Special Item of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Additional Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S. 40A:4-45.3h and N.J.A.C. 5:23-4.17)	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Uniform Construction Code Fees	08-160			
<b>Total Section C: Dedicated Uniform Construction Code Fees With Offset Appropriations</b>	08-002			

**Current Fund - Anticipated Revenues - ( Continued )**

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services- Shared Service Agreements Offset with Appropriations:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
<b>Total Section D: Shared Service Agreements Offset with Appropriations</b>	11-001			











**Current Fund - Anticipated Revenues - ( Continued )**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2016	2015	Cash in 2015
<b>Summary of Revenues</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
<b>1. Surplus Anticipated ( Sheet 4, #1)</b>	08-101	645,445.00	645,445.00	645,445.00
<b>2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4,#2)</b>	08-102			
<b>3. Miscellaneous Revenues:</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Total Section A: Local Revenues	08-001	54,875.00	59,900.00	54,897.82
Total Section B: State Aid Without Offsetting Appropriations	09-001	2,945,390.00	2,945,390.00	2,945,390.00
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002			
Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Shared Service Agreements	11-001			
Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues	08-003			
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues	10-001	1,173.71	31,212.16	31,212.16
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	08-004	25,000.00	50,014.00	50,014.00
<b>Total Miscellaneous Revenues</b>	13-099	3,026,438.71	3,086,516.16	3,081,513.98
<b>4. Receipts from Delinquent Taxes</b>	15-499	228,000.00	207,310.00	195,320.09
<b>5. Subtotal General Revenues (Items 1,2,3 and 4)</b>	13-199	3,899,883.71	3,939,271.16	3,922,279.07
<b>6. Amount to be Raised by Taxes for Support of Municipal Budget:</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a) Local Tax for Munc. Purposes Including Reserve for Uncollected Taxes	07-190			XXXXXXXXXX
b) Addition to Local District School Tax	07-191			XXXXXXXXXX
c) Minimum Library Tax	07-192			
<b>Total Amount to be Raised by Taxes for Support of Municipal Budget</b>	07-199			420,853.22
<b>7. Total General Revenues</b>	13-299	3,899,883.71	3,939,271.16	4,343,132.29

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (A) Operations - Within "Caps"	FCOA	Appropriated				Expended 2015	
		For 2016	For 2015	For 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
General Government:							
Administrative and Executive							
Other Expenses	20-100-2	11,750.00	11,750.00		11,750.00	11,346.07	403.93
Mayor and Committee							
Salaries and Wages	20-110-1	23,300.00	22,805.57		22,805.57	22,431.52	374.05
Other Expenses	20-110-2	1,750.00	1,750.00		1,750.00	1,633.04	116.96
Clerk							
Salaries and Wages	20-120-1	130,700.00	126,310.79		126,310.79	125,530.37	780.42
Other Expenses	20-120-2	18,750.00	18,750.00		18,750.00	11,489.20	7,260.80
Financial Administration							
Salaries and Wages	20-130-1	86,000.00	84,200.00		84,200.00	84,198.56	1.44
Other Expenses	20-130-2	12,550.00	12,550.00		16,350.00	16,350.00	
Annual Audit	20-135-2	18,000.00	17,500.00		17,500.00		17,500.00
Revenue Administration ( Tax Collection):							
Salaries and Wages	20-145-1	57,450.00	56,234.00		56,234.00	56,180.20	53.80
Other Expenses	20-145-2	7,330.00	7,330.00		7,330.00	6,845.31	484.69
Tax Assessment Administration:							
Salaries and Wages	20-150-1	18,300.00	17,931.00		17,931.00	17,931.00	
Other Expenses	20-150-2	4,875.00	4,875.00		4,875.00	3,881.26	993.74
Legal Services ( Legal Dept.):							
Other Expenses	20-155-2	60,000.00	65,000.00		62,900.00	58,013.00	4,887.00
Engineering Services and Costs							
Other Expenses	20-165-2	42,500.00	60,000.00		45,000.00	28,001.00	16,999.00

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (A) Operations - Within "Caps" - (Continued)	FCOA	Appropriated				Expended 2015	
		For 2016	For 2015	For 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
Economic Development Agencies:							
Other Expenses	20-170-2	450.00	450.00		450.00		450.00
Historic Sites Office:							
Other Expenses	20-175-2	5,000.00	5,000.00		5,000.00	4,930.50	69.50
Land Use Administration:							
Planning Board:							
Salary and Wages	21-180-1	11,725.00	10,781.85		10,781.85	10,781.85	
Other Expenses	21-180-2	13,150.00	13,150.00		13,150.00	2,069.17	11,080.83
Zoning Office:							
Salary and Wages	21-185-1	33,325.00	32,649.15		32,649.15	32,648.03	1.12
Other Expenses	21-185-2	800.00	800.00		800.00	457.31	342.69
Council on Affordable Housing							
Salary and Wages	21-185-1	50.00					
Other Expenses	21-185-2	18,000.00					
Code Enforcement and Administration:							
Code Enforcement Officer ( Flood Plan Admin.):							
Salary and Wages	22-195-1	3,550.00	3,581.00		3,531.00	3,530.00	1.00
Other Expenses	22-195-2	300.00	350.00		300.00		300.00
Insurance:							
Other Insurance Premiums	23-225-2	1,000.00	5,000.00		5,000.00	758.00	4,242.00
General Liability	23-210-2	97,622.00	92,975.00		92,975.00	92,975.00	
Workers Compensation	23-215-2	73,887.00	71,333.00		71,333.00	71,333.00	
Insurance - Employee Group Insurance	23-220-2	375,200.00	382,881.12		357,881.12	314,532.16	43,348.96

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (A) Operations - Within "Caps" - (Continued)	FCOA	Appropriated				Expended 2015	
		For 2016	For 2015	For 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
Unemployment Insurance	23-225-2	5,000.00	7,000.00		7,000.00	364.11	6,635.89
Public Safety Functions:							
Police							
Salary and Wages	25-240-1	526,785.00	565,765.21		591,765.21	589,914.36	1,850.85
Other Expenses	25-240-2	52,000.00	52,000.00		62,000.00	61,909.67	90.33
Office of Emergency Management:							
Salary and Wages	25-252-1	17,515.00	17,166.34		17,166.34	17,164.05	2.29
Other Expenses	25-252-2	2,500.00	2,500.00		2,500.00	1,008.88	1,491.12
Contribution to First Aid Organizations	25-260-2	56,335.00	31,335.00		31,335.00	31,335.00	
Fire Department:							
Salary and Wages	23-265-1	7,140.00	7,140.00		7,140.00	7,000.00	140.00
Other Expenses	23-265-2	33,700.00	33,700.00		33,700.00	28,036.18	5,663.82
Public Works Functions:							
Streets and Road Maintenance:							
Salary and Wages	26-290-1	268,700.00	263,885.97		263,885.97	263,885.97	
Other Expenses	26-290-2	172,250.00	172,250.00		187,250.00	180,989.62	6,260.38
Solid Waste Collection ( Recycling Program):							
Salary and Wages	26-305-1	5,120.00	5,016.00		5,016.00	5,015.30	0.70
Other Expenses	26-305-2	15,200.00	18,400.00		6,400.00	5,305.52	1,094.48

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (A) Operations - Within "Caps" - (Continued)	FCOA	Appropriated				Expended 2015	
		For 2016	For 2015	For 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
Building and Grounds:							
Salary and Wages	26-310-1	52,650.00	51,600.00		51,600.00	51,600.00	
Other Expenses	26-310-2	33,250.00	33,250.00		33,250.00	33,121.25	128.75
Vehicle Maintenance ( Including Police Vehicles):							
Other Expenses	26-315-2	36,000.00	40,500.00		47,500.00	47,239.77	260.23
Community Service Act:							
Other Expenses ( Snow Removal - Private Roads)	36-325-2	35,000.00	50,000.00		50,000.00	48,974.91	1,025.09
Health and Human Services Functions:							
Public Health Services ( Board of Health)							
Salary and Wages	27-330-1	9,210.00	9,024.00		9,024.00	9,024.00	
Other Expenses	27-330-2	500.00	500.00		500.00		500.00
Contributions to Social Services Agencies:							
Contribution to Senior Citizens Center	27-360-2	10,000.00	10,000.00		10,000.00	9,994.50	5.50
Parks and Recreation Functions:							
Recreation Services and Programs:							
Salary and Wages	28-370-1	30,161.00	29,620.00		29,620.00	29,618.05	1.95



**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (A) Operations - Within "Caps" - (Continued)	FCOA	Appropriated				Expended 2015	
		For 2016	For 2015	For 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
Other Common Operating functions: (Unclassified)							
Celebration of Public Events	30-420-2	9,000.00	9,000.00		9,000.00	8,221.59	778.41
Utility Expenses and Bulk Purchases							
Electricity	31-430-2	33,000.00	35,600.00		29,600.00	26,848.22	2,751.78
Street Lighting	31-435-2	18,000.00	18,000.00		18,000.00	16,761.09	1,238.91
Telephone ( excluding equipment acquisition)	31-440-2	28,900.00	28,900.00		27,900.00	27,868.93	31.07
Water	31-445-2	1,500.00	1,500.00		1,500.00	897.00	603.00
Gas ( natural or propane)	31-446-2	17,000.00	20,000.00		20,000.00	10,026.31	9,973.69
Fuel Oil	31-447-2	8,000.00	8,000.00		8,000.00	6,141.69	1,858.31
Gasoline	31-460-2	34,500.00	41,000.00		35,100.00	30,432.84	4,667.16
	31-460-2						
Municipal Court:							
Salary and Wages	43-490-1						
Other Expenses	43-490-2	500.00	500.00		800.00	799.22	0.78
<b>Total Operations {Item 8 (A) Within "CAPS"</b>	34-199	2,646,730.00	2,689,090.00		2,684,090.00	2,527,343.58	156,746.42
<b>B. Contingent</b>	35-470	2,000.00	2,500.00	XXXXXXXX	2,500.00		
<b>Total Operations Including Contingent-     Within "Caps"</b>	34-201	2,648,730.00	2,691,590.00		2,686,590.00	2,527,343.58	156,746.42
Detail:							
Salaries and Wages	34-201-1	1,281,681.00	1,303,710.88		1,329,660.88	1,326,453.26	3,207.62
Other Expenses (Including Contingent)	34-201-2	1,367,049.00	1,387,879.12		1,356,929.12	1,200,890.32	153,538.80



**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2015	
		For 2016	For 2015	For 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
<b>(E) Deferred Charges and Statutory Expenditures- Municipal Within "Caps"</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
<b>(2) Statutory Expenditures</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution to:							
Public Employees' Retirement System	36-471	93,023.00	85,998.00		85,998.00	85,998.00	
Social Security System (O.A.S.I.)	36-472	101,700.00	101,700.00		106,700.00	106,700.00	
Consolidated Police and Firemen's Pension Fund	36-474						
Police and Firemen's Retirement System of N.J.	36-475	78,523.00	80,522.00		80,522.00	80,522.00	
PERS - Early Retirement Incentive	36-471-2	19,421.00	19,421.00		19,421.00	19,421.00	
<b>Total Deferred Charged and Statutory Expenditures - Municipal within "CAPS"</b>	34-209	292,667.00	287,641.00		292,641.00	292,641.00	
<b>(G) Cash Deficit of Proceeding Year</b>	46-885						
<b>(H-1) Total General Appropriations for Municipal Purposes within "CAPS"</b>	34-299	2,941,397.00	2,979,231.00		2,979,231.00	2,819,984.58	156,746.42









**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (A) Operations - Excluded From "Caps"	FCOA	Appropriated				Expended 2015	
		For 2016	For 2015	For 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
Additional Appropriations Offset By Revenues (N.J.S. 40A:4-45.3H)	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Total Additional Appropriations Offset By Revenues (N.J.S. 40A:4-45.3H)	34-303						



**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (A) Operations - Excluded From "Caps"	FCOA	Appropriated				Expended 2015	
		For 2016	For 2015	For 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
<b>Public and Private Programs Offset By Revenues ( Continued )</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
<b>Total Public and Private Programs Offset By Revenues</b>	40-999	1,273.71	32,712.16		32,712.16	31,337.66	1,374.50
<b>Total Operations - Excluded from "CAPS"</b>	34-305	1,273.71	44,400.16		44,400.16	43,025.66	1,374.50
<b>Detail:</b>							
<b>Salaries and Wages</b>	34-305-1						
<b>Other Expenses</b>	34-305-2	1,273.71	44,400.16		44,400.16	43,025.66	1,374.50





**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (D) Municipal Debt Service -Excluded From "Caps"	FCOA	Appropriated				Expended 2015	
		For 2016	For 2015	For 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
Payment of Bond Principal	45-920	105,000.00	105,000.00		105,000.00	105,000.00	XXXXXXXX
Payment of Bond Anticipation and Capital Notes	45-925						XXXXXXXX
Interest on Bonds	45-930	60,300.00	64,490.00		64,490.00	64,482.50	XXXXXXXX
Interest on Notes	45-935						XXXXXXXX
	XXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX
Loan Repayments for Principal and Interest	45-940						XXXXXXXX
							XXXXXXXX
							XXXXXXXX
							XXXXXXXX
							XXXXXXXX
							XXXXXXXX
							XXXXXXXX
							XXXXXXXX
							XXXXXXXX
							XXXXXXXX
							XXXXXXXX
							XXXXXXXX
							XXXXXXXX
Capital Lease Obligations	45-941						XXXXXXXX
							XXXXXXXX
							XXXXXXXX
							XXXXXXXX
							XXXXXXXX
							XXXXXXXX
							XXXXXXXX
<b>Total Municipal Debt Service-Excluded from "Caps"</b>	45-999	165,300.00	169,490.00		169,490.00	169,482.50	

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (E) Deferred Charges - Municipal - Excluded From "Caps"	FCOA	Appropriated				Expended 2015	
		For 2016	For 2015	For 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
(1) Deferred Charges:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorization	46-870			XXXXXXXXXX			XXXXXXXXXX
Special Emergency Authorizations - 5 Years (N.J.S. 40A:4-55)	46-875			XXXXXXXXXX			XXXXXXXXXX
Special Emergency Authorizations - 3 Years (N.J.S. 40A:4-55.1 & 40A:4-55.13))	46-871			XXXXXXXXXX			XXXXXXXXXX
Deferred Charges to Future Taxation Unfunded:				XXXXXXXXXX			XXXXXXXXXX
Ordinance 14-05 Various Improvements	46-290	67,480.00	16,150.00	XXXXXXXXXX	16,150.00	16,150.00	XXXXXXXXXX
Deferred Charges to Future Taxation Unfunded:				XXXXXXXXXX			XXXXXXXXXX
Ordinance 15-01 Acquisition of Sports Utility Vehicle	46-290	13,775.00		XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
<b>Total Deferred Charges - Municipal - Excluded From "CAPS"</b>	46-999	81,255.00	16,150.00		16,150.00	16,150.00	
(F) Judgments (N.J.S.A. 40A:4-45.3cc)	37-480						XXXXXXXXXX
(N) Transferred to Board of Education for Use of Local Schools ( N.J.S.A. 40:48-17.1&17.3)	29-405			XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
(G) With Prior Consent of Local Finance Board: Cash Deficit of Proceeding Year	46-885			XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
<b>(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"</b>	34-309	285,486.71	290,040.16		290,040.16	288,658.16	1,374.50

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2015	
		For 2016	For 2015	For 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
<b>For Local District School Purpose - Excluded From "Caps"</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
<b>(I) Type 1 District School Debt Service</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment of Bond Principal	48-920						XXXXXXXXXX
Payment of Bond Anticipation Notes	48-925						XXXXXXXXXX
Interest on Bonds	48-930						XXXXXXXXXX
Interest on Notes	48-935						XXXXXXXXXX
							XXXXXXXXXX
<b>Total of Type 1 District School Debt Service - Excluded From "Caps"</b>	48-999						XXXXXXXXXX
<b>(J) Deferred Charges and Statutory Expenditures - Local School - Excluded From "Caps"</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations - Schools	29-406			XXXXXXXXXX			XXXXXXXXXX
Capital Project for Land, Building or Equipment N.J.S. 18A:22-20	29-407						XXXXXXXXXX
Total of Deferred Charges and Statutory Expenditures- Local School - Excluded From "Caps"	29-409						XXXXXXXXXX
<b>(K) Total Municipal Appropriations for Local District School Purposes { Items (I) and (J) } - Excluded From "Caps"</b>	29-410						XXXXXXXXXX XXXXXXXXXX
<b>(O) Total General Appropriations - Excluded From "Caps"</b>	34-399	285,486.71	290,040.16		290,040.16	288,658.16	1,374.50
<b>(L) Subtotal General Appropriations { Items (H-1) and (O) }</b>	34-400	3,226,883.71	3,269,271.16		3,269,271.16	3,108,642.74	158,120.92
<b>(M) Reserve for Uncollected Taxes</b>	50-899	673,000.00	670,000.00	XXXXXXXXXX	670,000.00	670,000.00	
<b>9. Total General Appropriations</b>	34-499	3,899,883.71	3,939,271.16		3,939,271.16	3,778,642.74	158,120.92

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  Summary of Appropriations	FCOA	Appropriated				Expended 2015	
		For 2016	For 2015	For 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
<b>(H-1) Total General Appropriations for Municipal Purposes within "CAPS"</b>	34-299	2,941,397.00	2,979,231.00		2,979,231.00	2,819,984.58	156,746.42
	XXXXXX						
<b>(A) Operations - Excluded From "Caps"</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
<b>Other Operations</b>	34-300		11,688.00		11,688.00	11,688.00	
<b>Uniform Construction Code</b>	22-999						
<b>Shared Service Agreements</b>	42-999						
<b>Additional Appropriations Offset by Revenues</b>	34-303						
<b>Public &amp; Private Programs Offset by Revenues</b>	40-999	1,273.71	32,712.16		32,712.16	31,337.66	1,374.50
<b>Total Operations - Excluded From "Caps"</b>	34-305	1,273.71	44,400.16		44,400.16	43,025.66	1,374.50
<b>(C) Capital Improvements</b>	44-999	37,658.00	60,000.00		60,000.00	60,000.00	
<b>(D) Municipal Debt Service</b>	45-999	165,300.00	169,490.00		169,490.00	169,482.50	XXXXXXXXXX
<b>(E) Total Deferred Charges (sheet 28)</b>	46-999	81,255.00	16,150.00	XXXXXXXXXX	16,150.00	16,150.00	XXXXXXXXXX
<b>(F) Judgments</b>	37-480						
<b>(G) Cash Deficit</b>	46-885			XXXXXXXXXX			XXXXXXXXXX
<b>(K) Local District School Purposes</b>	39-410						XXXXXXXXXX
<b>(N) Transferred to Board of Education</b>	29-405			XXXXXXXXXX			XXXXXXXXXX
<b>(M) Reserve for Uncollected Taxes</b>	50-899	673,000.00	670,000.00	XXXXXXXXXX	670,000.00	670,000.00	XXXXXXXXXX
<b>Total General Appropriations</b>	34-499	3,899,883.71	3,939,271.16		3,939,271.16	3,778,642.74	158,120.92

### Dedicated Water Utility Budget

10. Dedicated Revenues from Water Utility	FCOA	Anticipated		Realized in
		2016	2015	Cash in 2015
<b>Operating Surplus Anticipated</b>	08-501	65,410.00	85,500.00	85,500.00
<b>Operating Surplus Anticipated with Prior Written Consent of Director of Local Government Services</b>	08-502			
<b>Total Operating Surplus Anticipated</b>	08-500	65,410.00	85,500.00	85,500.00
Rents	08-503	139,000.00	136,000.00	139,115.22
Interest on Investments	08-504			
	08-505			
Miscellaneous	08-505	1,200.00	900.00	1,213.14
<b>Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Additional Rents From Increased Fees	08-503-2			
Deficit ( General Budget )	08-549			
<b>Total Water Utility Revenues</b>	08-599	205,610.00	222,400.00	225,828.36

**Dedicated Water Utility Budget - (continued)**

11. Appropriations for Water Utility	FCOA	Appropriated				Expended 2015	
		For 2016	For 2015	For 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
<b>Operating:</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries and Wages	55-501	27,100.00	27,100.00		27,100.00	26,919.30	
Other Expenses	55-502	82,190.00	82,190.00		82,190.00	76,704.96	485.04
<b>Capital Improvements:</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Down Payment on Improvements	55-510						
Capital Improvement Fund	55-511						
Capital Outlay	55-512	49,800.00	80,790.00		80,790.00	33,032.03	10,757.97
<b>Debt Service:</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment of Bond Principal	55-520	25,000.00	25,000.00		25,000.00	25,000.00	XXXXXXXXXX
Payment of Bond Anticipation Notes	55-521						XXXXXXXXXX
Interest on Bonds	55-522	3,120.00	4,120.00		4,120.00	4,120.00	XXXXXXXXXX
Interest on Notes	55-523						XXXXXXXXXX
<b>Rehabilitation Loan:</b>							XXXXXXXXXX
Principal	55-524						XXXXXXXXXX
Interest	55-525						XXXXXXXXXX
							XXXXXXXXXX

**Dedicated Water Utility Budget - (continued)**

11. Appropriations for Water Utility	FCOA	Appropriated				Expended 2015	
		For 2016	For 2015	For 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
<b>Deferred Charges and Statutory Expenditures</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Deferred Charges:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	55-530			XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
Deferred Charges to future Taxation Unfunded:				XXXXXXXXXX			
Ordinance 2016-01 Various Improvements to Water System	55-531	15,200.00		XXXXXXXXXX			
				XXXXXXXXXX			
				XXXXXXXXXX			
				XXXXXXXXXX			
Statutory Expenditures :	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution To :							
Public Employees' Retirement System	55-540						
Social Security System (O.A.S.I.)	55-541	3,200.00	3,200.00		3,200.00	3,200.00	
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	55-542						
<b>Judgments</b>	55-531						
<b>Deficit in Operations in Prior Years</b>	55-532			XXXXXXXXXX			XXXXXXXXXX
<b>Surplus ( General Budget)</b>	55-545			XXXXXXXXXX			XXXXXXXXXX
<b>Total Water Utility Appropriations</b>	55-599	205,610.00	222,400.00		222,400.00	168,976.29	11,243.01

**Dedicated Assessment Budget**

14. Dedicated Revenues From	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
Assessment Cash	51-101			
Deficit ( General Budget )	51-885			
<b>Total Assessment Revenues</b>	51-899			
15. Appropriations for Assessment Debt		Appropriated		Expended 2015 Paid or Charged
		2016	2015	
Payment of Bond Principal	51-920			
Payment of Bond Anticipation Notes	51-925			
<b>Total Assessment Appropriations</b>	51-999			

**Dedicated Water Utility Assessment Budget**

14. Dedicated Revenues From	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
Assessment Cash	52-101			
Deficit Water Utility Budget	52-885			
<b>Total Water Utility Assessment Revenues</b>	52-899			
15. Appropriations for Assessment Debt		Appropriated		Expended 2015 Paid or Charged
		2016	2015	
Payment of Bond Principal	52-920			
Payment of Bond Anticipation Notes	52-925			
<b>Total Water Utility Assessment Appropriations</b>	52-999			

**Dedicated Assessment Budget**

**Utility**

14. Dedicated Revenues From	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
Assessment Cash	53-101			
Deficit ( ) Utility Budget	53-885			
Total ( ) Utility Assessment Revenues	53-899			
15. Appropriations for Assessment Debt		Appropriated		Expended 2015 Paid or Charged
		2016	2015	
Payment of Bond Principal	53-920			
Payment of Bond Anticipation Notes	53-925			
Total ( ) Utility Assessment Appropriations	53-999			

Dedication by Rider - (N.J.S. 40A:4-39) "The dedicated revenues anticipated during the year 2016 from Animal Control, State or Federal Aid for Maintenance of Libraries Bequest, Escheat; Federal Grant; Construction code fees due Hackensack Meadowlands Development Commission; Outside Employment of Off-Duty Municipal Police Officers; Unemployment Compensation Insurance; Reimbursement of Sale of Gasoline to State Automobiles: State Training Fees - Uniform Construction Code Act, Older Americans Act - Program Contributions; Municipal Alliance on Alcoholism and Drug Abuse - Program Income; Developers Escrow Fund; Recreation Trust Public Defender; Disposal of Forfeited Property (PL 1986,C135);Open Space, Recreation, Farmland and Historic Preservation Trust;Shade Tree Donations N.J.S.A. 40A:5-29 N.J.A.C. 5:23-4.12; Parking Offenses Adjudication Act (P.L. 1989, C.137); Snow Removal Trust Fund P.L. 2001, c.138; Developers Fees - Housing Trust Funds PL 1985,c222-NJAC 5:92-181; Police Nextel Phones Donations N.J.S.A. 40A5-29; Blaristown Historic Preservation Donations N.J.S.A. 40A:5-29 and Donations & Sales of T-Shirts to offset Environmental Commission Costs Donations N.J.S.A. 40A:5-29 are hereby anticipated as revenue and are hereby appropriated for the purposes to which said revenue is dedicated by statute or other legal requirement."

*(Insert additional, appropriate titles in space above when applicable, if resolution for rider has been approved by the Director)*

## Appendix to Budget Statement

### Comparative Statement of Current Fund Operations and Changes in Current Surplus

#### Current Fund Balance Sheet - December 31, 2015

ASSETS		
Cash and Investments	1110100	2,523,525.72
Due from State of N.J. (c. 20, P.L. 1961)	1111000	
Federal and State Grants Receivable	1110200	
Receivable with Offsetting Reserves:	XXXXXX	XXXXXXXXXX
Taxes Receivable	1110300	240,777.49
Tax Title Liens Receivable	1110400	106,899.55
Property Acquired by Tax Title Lien Liquidation	1110500	
Other receivable	1110600	
Deferred Charges Required to be in 2016 Budget	1110700	
Deferred Charges Required to be in Budgets Subsequent to 2016	1110800	
<b>Total Assets</b>	1110900	2,871,202.76

#### LIABILITIES , RESERVES AND SURPLUS

* Cash Liabilities	2110100	1,591,259.57
Reserves for Receivable	2110200	347,677.04
Surplus	2110300	932,266.15
<b>Total Liabilities , Reserves and Surplus</b>		2,871,202.76

School Tax Levy Unpaid	2220100	5,272,428.41
Less: School Tax Deferred	2220200	4,276,962.00
* Balance Include in Above "Cash Liabilities"	2220300	995,466.41

(Important: This appendix must be included in advertisement of budget.)

		Year 2015	Year 2014
Surplus Balance, January 1st	2310100	1,022,914.84	1,033,727.53
<b>CURRENT REVENUE ON A CASH BASIS:</b>			
Current Taxes			
*(Percentage collected 2015: 98.34%, 2014 98.52%)	2310200	16,032,145.96	15,806,754.23
Delinquent Taxes	2310300	195,320.09	209,538.11
Other Revenues and Additions to Income	2310400	3,232,449.16	3,252,100.84
Total Funds	2310500	20,482,830.05	20,302,120.71
<b>EXPENDITURES AND TAX REQUIREMENTS:</b>			
Municipal Appropriations	2310600	3,269,271.16	3,267,467.74
School Taxes (Including Local and Regional)	2310700	10,544,857.00	10,359,303.00
County Taxes (Including Added Tax Amounts)	2310800	5,592,242.12	5,506,801.81
Special District Taxes	2310900	144,193.62	144,025.64
Other Expenditures and Deductions from Income	2311000		1,607.68
Total Expenditures and Tax Requirements	2311100	19,550,563.90	19,279,205.87
Less: Expenditures to be Raised by Future Taxes	2311200		
Total Adjusted Expenditures and Tax Requirements	2311300	19,550,563.90	19,279,205.87
Surplus Balance - December 31 st	2311400	932,266.15	1,022,914.84

Nearest even percentage may be used

#### Proposed Use of Current Fund Surplus in 2016 Budget

Surplus Balance December 31, 2015	2311500	932,266.15
Current Surplus Anticipated in 2016 Budget	2311600	645,445.00
Surplus Balance Remaining	2311700	286,821.15

**Capital Budget and Capital Improvement Program**

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted else where, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

**CAPITAL BUDGET**

- A plan for all capital expenditures for the current fiscal year.  
If no Capital Budget is Included, check the reason why:

Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund Capital Line Items and Down Payments on Improvements

No bond ordinances are planned this year.

**CAPITAL IMPROVEMENT PROGRAM**

- A multi - year list of planned capital projects , including the current year.  
Check appropriate box for number of years covered , including current year:

3 years. (Population under 10,000)

6 years. (Over 10,000 and all county governments)

\_\_\_\_ years. (Exceeding minimum time period)

Check if municipality is under 10,000 has not expended more than \$25,000 annually for capital purposes in immediately previous three years , and is not adopting CIP.

**Narrative for Capital Improvement Program**

The attached Capital Improvement Program is designed to meet the requirements of law, and therefore, is narrow in scope and limited by the use of standardized forms and summary sheets. In reality, the ongoing planning process is dynamic and continually changing. The primary purpose of this plan, however, is to serve as a guide for continuous planning and budgeting. The Capital planning process includes input from the various boards, individuals, and departments of the Township.

The Mayor and Committee are continuously planning within the Township by preparing the Capital Budget. This Budget is not a spending budget, but a plan for future budgeting.

**CAPITAL BUDGET (Current Year Action)  
2016**

LOCAL UNIT Township of Blairstown

1 Project Title	2 Project Number	3 Estimated Total Cost	4 Amounts Reserved in Prior Years	Planned Funding Services for Current Year - 2016					6 To Be Funded in Future Years
				5a 2016 Budget Appropriation	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid Other Funds	5e Debt Authorized	
<b>General Capital</b>									
Purchase of DPW Equipment	2016-01	180,000.00				9,000.00			171,000.00
Reserve for First Aid Equipment	2016-02	10,000.00		10,000.00					
<b>Totals - All Projects</b>	33-199	190,000.00		10,000.00		9,000.00			171,000.00

**CAPITAL BUDGET (Current Year Action)  
2016**

LOCAL UNIT Township of Blairstown

1 Project Title	2 Project Number	3 Estimated Total Cost	4 Amounts Reserved in Prior Years	Planned Funding Services for Current Year - 2016					6 To Be Funded in Future Years
				5a 2016 Budget Appropriation	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid Other Funds	5e Debt Authorized	
<b>Water Utility</b>									
Various Improvments to Water System	2016-2	70,000.00				3,500.00			66,500.00
Various Improvments to Water System									
Well Project	2016-3	350,000.00							350,000.00
<b>Total Water Utility</b>		<b>420,000.00</b>				<b>3,500.00</b>			<b>416,500.00</b>
<b>Totals - All Projects</b>	<b>33-199</b>	<b>610,000.00</b>			<b>10,000.00</b>	<b>12,500.00</b>			<b>587,500.00</b>

**Three Year Capital Program - 2016 - 2018  
Anticipated Project Schedule and Funding Requirements**

LOCAL UNIT Township of Blairstown

1 Project Title	2 Project Number	3 Estimated Total Cost	4 Estimated Completion Time	Funding Amounts per Budget Year					
				5a 2016	5b 2016	5c 2017	5d 2018	5e 2019	5f 2020
<b>General Capital</b>									
Purchase of DPW Equipment	2016-01	180,000.00		85,000.00	19,000.00	19,000.00	19,000.00	19,000.00	19,000.00
Reserve for First Aid Equipment	2016-02	10,000.00		10,000.00					
<b>Totals - All Projects</b>	33-299	190,000.00		95,000.00	19,000.00	19,000.00	19,000.00	19,000.00	19,000.00

**Three Year Capital Program - 2016 - 2018  
Anticipated Project Schedule and Funding Requirements**

**LOCAL UNIT** Township of Blairstown

1 Project Title	2 Project Number	3 Estimated Total Cost	4 Estimated Completion Time	Funding Amounts per Budget Year					
				5a 2016	5b 2016	5c 2017	5d 2018	5e 2019	5f 2020
<b>Water Utility</b>									
Various Improvments to Water System	2016-2	70,000.00		3,500.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
Various Improvments to Water System									
Well Project		350,000.00			70,000.00	70,000.00	70,000.00	70,000.00	70,000.00
<b>Total Water Utility</b>		<b>420,000.00</b>		<b>3,500.00</b>	<b>77,000.00</b>	<b>77,000.00</b>	<b>77,000.00</b>	<b>77,000.00</b>	<b>77,000.00</b>
<b>Totals - All Projects</b>	<b>33-299</b>	<b>610,000.00</b>		<b>98,500.00</b>	<b>96,000.00</b>	<b>96,000.00</b>	<b>96,000.00</b>	<b>96,000.00</b>	<b>96,000.00</b>

**Three Year Capital Program -2016 - 2018**  
**Summary of Anticipated Funding Sources and Amounts**

LOCAL UNIT Township of Blirstown

1 Project Title	2 Estimated Total Cost	Budget Appropriations		4 Capital Improvement Fund	5 Capital Surplus	6 Grants in Aid Other Funds	BONDS AND NOTES			
		3a Current Year 2016	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School
<b>General Capital</b>										
Purchase of DPW Equipment	180,000.00		95,000.00							
Reserve for First Aid Equipment	10,000.00	10,000.00								
<b>Totals - All Projects 33-399</b>	190,000.00	10,000.00	95,000.00							





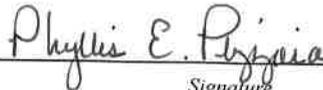
**SUMMARY OF APPROPRIATIONS**

<b>6. GENERAL APPROPRIATIONS:</b>	XXXXXXXXXX	XXXXXXXXXX
Within "Caps"	XXXXXXXXXX	XXXXXXXXXX
(a & b) Operations Including Contingent	34-201	2,648,730.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	292,667.00
(g) Cash Deficit	46-885	
Excluded from "CAPS"	XXXXXXXXXX	XXXXXXXXXX
(a) Operations - Total Operations Excluded from " CAPS"	34-305	1,273.71
(c) Capital Improvements	44-999	37,658.00
(d) Municipal Debt Service	45-999	165,300.00
(e) Deferred Charges - Municipal	46-999	81,255.00
(f) Judgments	37-480	
(n) Transfer to Board of Education for Use of Local Schools (N.J.S.40:48-17.1 & 17.3)	29-405	
(g) Cash Deficit	46-885	
(k) For Local District School Purposes	29-410	
(m) Reserve for Uncollected Taxes (Included Other Reserves if Any)	50-899	673,000.00
<b>7. SCHOOL APPROPRIATIONS - Type 1 School Districts only (N.J.S. 40A:4-13)</b>	07-195	
<b>Total Appropriations</b>	34-499	3,899,883.71

It is hereby certified that the within budget is a true copy budget finally adopted by resolution of the Governing Body on the 13th day of April, 2016

It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2016 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 13th day of April

  
 \_\_\_\_\_, Municipal Clerk  
Signature

**COUNTY/MUNICIPAL OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND**

DEDICATED REVENUES FROM TRUST FUND	FCOA	ANTICIPATED		REALIZED IN CASH IN 2015	APPROPRIATIONS	FCOA	Appropriated		Expended 2015	
		2016	2015				for 2016	for 2015	Paid or charged	Reserved
Amount to be Raised by Taxation	54-190	142,893	143,925	144,194	<b>Development of Lands for Recreation and Conservation:</b>		XXXXXXXX XX	XXXXXXXX XX	XXXXXXXX XX	XXXXXXXX XX
					Salaries and Wages	54-385-1				
Interest Income	54-113			4,375	Other expenses	54-385-2				
Reserve Funds:					<b>Maintenance of Lands for Recreation and Conservation:</b>		XXXXXXXX XX	XXXXXXXX XX	XXXXXXXX XX	XXXXXXXX XX
					Salaries and Wages	54-375-1				
					Other expenses	54-375-2				
Public & Private Revenues:					<b>Historic Preservation:</b>		XXXXXXXX XX	XXXXXXXX XX	XXXXXXXX XX	XXXXXXXX XX
					Salaries and Wages	54-176-1				
					Other expenses	54-176-2				
<b>Total Trust Fund</b>	<b>54-299</b>	<b>142,893</b>	<b>143,925</b>	<b>148,569</b>						
<b>Summary of Program</b>					<b>Acquisition of Lands for Recreation and Conservation:</b>	54-915-2	XXXXXXXX XX	XXXXXXXX XX	XXXXXXXX XX	XXXXXXXX XX
Year Referendum Passed/Implemented:				2001	<b>Acquisition of Farmland</b>	54-916-2				
				Date	<b>Down Payments on Improvements</b>	54-902-2				
Rate Assessed:				\$ .020						
Total Tax Collected to date				\$ 3,708,155	<b>Debt Service:</b>		XXXXXXXX XX	XXXXXXXX XX	XXXXXXXX XX	XXXXXXXX XX
Total Expended to date:				\$ 2,935,166	Payment of Bond Principal	54-920-2	62,498	62,498	62,498	
Total Acreage Preserved to date				258	Payment of Bond Anticipation Notes and Capital Notes	54-925-2				
				(Acres)	Interest on Bonds	54-930-2	12,734	15,534	15,534	
Recreation land Preserved in 2015 :				(Acres)	Interest on Notes	54-935-2				
					<b>Reserve for Future Use</b>	54-950-2	67,661	65,893	70,537	
Farmland preserved in 2015 :				(Acres)	<b>Total Trust Fund Appropriations:</b>	54-499	142,893	143,925	148,569	

**Annual List of Change Orders Approved  
Pursuant to N.J.A.C. 5:30-11**

Contacting Unit: Township of Blairstown

Year Ending: December 31, 2015

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent.  
For regulatory details please consult N.J.A.C. 5:30-11.1 et. seq. Please identify each change order by name of project.

1.

2.

3.

4.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11 9(d). (Affidavit must include a copy of the newspaper notice.)  
If you have not had a change order exceeding the 20 percent threshold for the year indicated above please check here  and certify below.

March 9, 2016  
Date

Phyllis E. Pappas  
Clerk of the Governing Body